

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			1. CONTRACT ID CODE	PAGE OF PAGES	
2. AMENDMENT/MODIFICATION NO. 0002		3. EFFECTIVE DATE 13-Aug-2011	4. REQUISITION/PURCHASE REQ. NO.		5. PROJECT NO.(If applicable) W&I 029
6. ISSUED BY AFGHANISTAN DISTRICT SOUTH (AES) US ARMY CORPS OF ENGINEERS APO AE 09355		CODE W5J9LE	7. ADMINISTERED BY (If other than item 6) <b>See Item 6</b>		CODE
8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code)			X	9A. AMENDMENT OF SOLICITATION NO. W5J9LE-11-R-0087	
			X	9B. DATED (SEE ITEM 11) 11-Aug-2011	
				10A. MOD. OF CONTRACT/ORDER NO.	
				10B. DATED (SEE ITEM 13)	
CODE		FACILITY CODE			
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS					
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offer <input type="checkbox"/> is extended, <input checked="" type="checkbox"/> is not extended. Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning <u>1</u> copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.					
12. ACCOUNTING AND APPROPRIATION DATA (If required)					
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.					
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.					
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).					
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:					
D. OTHER (Specify type of modification and authority)					
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.					
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)  New Shindand District Hospital, Herat Province, Afghanistan; Project Number: O&MW&I 029 POC: evan.b.carter@usace.army.mil  The purpose of this amendment is to Revise and Replace Section 0013 and Appendix B. The Deadline for Questions is now formally set for 26 Aug 2011. All other terms and conditions of the subject Solicitation remain unchanged. This Amendment does not extend the Solicitation Due Date.					
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.					
15A. NAME AND TITLE OF SIGNER (Type or print)			16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)		
			TEL: _____ EMAIL: _____		
15B. CONTRACTOR/OFFEROR  _____ (Signature of person authorized to sign)		15C. DATE SIGNED	16B. UNITED STATES OF AMERICA  BY _____ (Signature of Contracting Officer)		16C. DATE SIGNED  13-Aug-2011

SECTION SF 30 BLOCK 14 CONTINUATION PAGE

**SUMMARY OF CHANGES**

(End of Summary of Changes)

**SECTION 00113  
PROCEDURES FOR SUBMITTAL OF OFFERS AND PROPOSAL EVALUATION CRITERIA**

**1.0 GENERAL**

**1.1 BASIS AND INTENT**

The intent of this Request for Proposal W5J9LE-11-R0087 is to select one Contractor for the engineering services and construction of the Shindand Hospital located in Herat Province, Afghanistan.

The basis of award is lowest Price Technically Acceptable (LPTA). The Contracting Officer shall award a contract on the basis of the lowest evaluated price of proposals meeting or exceeding the acceptability standards for non-price factors.

**2.0 STANDARDS FOR NON-COST FACTORS. SUBMITTALS**

**2.1 SUBMISSION REQUIREMENTS**

**2.2 GENERAL**

Offerors submitting proposals for this project should limit submissions to data essential for evaluation of proposals so that a minimum of time and monies will have been expended in preparing information required herein. However, in order to be effectively and equitably evaluated, the proposals must include information sufficiently detailed to clearly describe the offeror's capabilities to successfully complete the project. Proposals should follow in the order of sequence set forth in the SOLICITATION. Information provided out of sequence may not be evaluated and may result in the offeror's disqualification from award. Requirements stated in this SOLICITATION are minimums.

Electronic (as email) inquiries to this solicitation must be received by this office not later than fifteen (15) calendar days prior to the due date of proposals. Questions received less than fifteen (15) days prior to the due date of proposals will not be entertained.

Proposals may be withdrawn by written or electronic (as email) notice at any time before award.

**2.3 SUBMISSION ADDRESS**

*Electronic (softcopy) proposals (submitted as attachments to emails) are can be submitted to the following email address: [evan.b.carter@usace.army.mil](mailto:evan.b.carter@usace.army.mil) and [tas.contracting@usace.army.mil](mailto:tas.contracting@usace.army.mil)*

Each offeror that plans to submit a hand-carried proposal must contact the appropriate Government point of contact (see Block #10 of the SF 1442) via email no later than one day prior to the proposal due date in order to coordinate delivery.

*All offers must be received by the closing date and time identified in Block #13 of the SF1442 (unless amended) in order to be considered for award.*

**2.4 SUBMITTAL FORMAT**

**2.4.1 ELECTRONIC FORMAT**

Offerors are required to submit a proposal made up of the following two sections: Technical Proposal and a Price Proposal. All proposal materials shall be submitted with a table of contents. The sections should parallel the submission requirements identified in the below paragraphs.

*Each page of the Technical Section shall be numbered sequentially.*

Each proposal section shall not exceed 50 pages using a minimum font size of 11 and a minimum margin size of one half inch on all sides. Format restrictions and page limitations will be strictly adhered to and enforced. Information submitted which exceeds the specified limit will not be evaluated.

## **2.5 SITE VISIT**

There will be no site visit for this project. All Offerors will have access to a Site Assessment Report attached within the RFP Appendix.

## **3.0 PROPOSAL EVALUATION PROCESS**

- a. A Source Selection Evaluation Board (SSEB), comprised of representatives of the US Army Corps of Engineers (USACE), User/Customer, and other required personnel, will evaluate the proposals. Offerors are advised that the technical evaluation and rating of proposals will be conducted in strict confidence so that the Technical and Performance Capability parts of the proposals are reviewed and rated without knowledge of the price offered. The number and identities of the Offerors are not revealed to anyone who is not involved in the evaluation and award process or to other Offerors. Proposals will be evaluated based on the factors described herein, and the basis of award is Lowest Price Technically Acceptable (LPTA) method; therefore, award will be made on the basis of the lowest evaluated price of proposals meeting or exceeding the acceptability standards for non-cost factors.
- b. The evaluation process essentially consists of three parts: proposal compliance review and responsibility determination; technical/quality evaluation; and price evaluation.
  - (i) Proposal compliance review/responsibility determination: This is an initial review to ensure that all required forms and certifications are complete and that both a technical and price proposal were received. Incomplete submissions will not be evaluated further.
  - (ii) Technical and Performance Capability Evaluation: The SSEB will evaluate and rate those proposals passing the first review, above. Proposals will be evaluated against the solicitation requirements. Factors will be rated either 'Acceptable' or 'Unacceptable'. If a proposal is determined 'Unacceptable,' further evaluation by the SSEB is not warranted.
  - (iii) Price and Pro Forma Information Evaluation: The SSEB will evaluate price proposals independent of the technical/quality evaluation. The SSEB will not have access to price information until completion of the technical/quality evaluation.

## **3.1 PROPOSAL COMPLIANCE REVIEW**

This is an initial review to ensure that all required forms and certifications are complete and that both a technical and price proposal were received.

## **3.2 TECHNICAL/QUALITY EVALUATION**

The SSEB will evaluate and rate those proposals passing the first review, above. Proposals will be evaluated against the SOLICITATION requirements. Factors will be rated either 'Acceptable' or 'Unacceptable'. If a proposal is determined 'Unacceptable', further evaluation by the SSEB is not warranted.

## **3.3 PRICE EVALUATION**

The SSEB can evaluate price proposals independent of the technical/quality evaluation. The SSEB will not have access to price information until completion of the technical/quality evaluation.

## **4.0 PROPOSAL INFORMATION AND RELATED EVALUATION FACTORS**

Proposals will be evaluated (in English) in accordance with the evaluation factors. Offerors are reminded to include their best technical and price terms in their initial offer and not to automatically assume that they will have an opportunity to participate in discussions or be asked to submit a revised offer. The Government may make award of a conforming proposal without discussions, if deemed to be within the best interests of the Government.

Volume I - Technical:

- Factor 1 Experience;
- Factor 2 Personnel;
- Factor 3 Past Performance

Volume II - Price:

- Tab A Standard Form 1442;
- Tab B Section 00010, Proposal Schedule, and;
- Tab C Joint Venture Agreement (if applicable).

**4.1 VOLUME 1 - TECHNICAL AND PERFORMANCE CAPABILITY**

**4.1.1 FACTOR 1-EXPERIENCE**

**4.1.1.1 SUBMISSION REQUIREMENTS**

The Government will evaluate the offeror's prior experience only as a prime contractor. All submissions shall demonstrate experience as a prime contractor.

Each offeror shall complete a minimum of three (3), but no more than five (5), project 'Contractor Experience' form(s), attached at the end of this solicitation, (Appendix A, Form A1), for each project submitted. Submitted projects can demonstrate more than one construction activity. All blocks must be filled-in and all data must be accurate, current and complete. Submission requirements (in English) for experience are:

- a. When claiming Prime Contractor Experience, a Prime Contractor must have self-performed, on site at least 25% of the direct contract labor, exclusive of other general condition or field overhead personnel, material, equipment, design or subcontractors for projects submitted to demonstrate its experience.
- b. AT LEAST ONE (1) project shall demonstrate experience building a medical facility in excess of \$3,000,000 at the time of contract award.
- c. AT LEAST ONE (1) of the projects used to demonstrate design/build of a medical facility.
- d. AT LEAST ONE (1) project must demonstrate construction in Afghanistan for either the US Government or NATO in excess of \$5,000,000 at the time of contract award.
- e. AT LEAST ONE (1) project must demonstrate installation of a sprinkler system
- f. All projects used to demonstrate experience must have been completed within the last 5 years from the date of this solicitation.
- g. Individual task order of a Multiple Award Task Order Contract (MATOC) may be submitted as a single project to demonstrate experience as defined in Section 4.1.1.1 – a thru e. Combining contract values of individual task orders of a MATOC is not allowed to meet criteria 4.1.1.1 – b above.

*NOTE: The Prime Contractor is defined as the contractor identified in Block 14 of the Standard Form 1442. If more than one contractor is listed in Block 14, then a signed joint venture must be submitted with the proposal. For United States contractors, the joint venture shall be registered in the Central Contractor Registration (CCR).*

**4.1.1.2 EVALUATION CRITERIA**

"Acceptable" Rating:

The SSEB will evaluate experience submitted per Section 4.1.1.1. The proposal must clearly meet the minimum requirements identified in Section 4.1.1.1 to receive an "Acceptable" rating.

“Unacceptable” Rating

Proposals that do not clearly meet the minimum acceptable requirements identified in Section 4.1.1.1 will receive an “Unacceptable” rating.

## **4.1.2 FACTOR 2-PERSONNEL**

### **4.1.2.1 SUBMISSION REQUIREMENTS**

#### 4.1.2.1 Submission Requirements

Provide resumes for EACH of the following key personnel (note, key personnel resumes shall not exceed two pages per key personnel):

- a. Overall Project Manager
- b. Construction Superintendent
- c. Quality Control Manager
- d. Design Engineer (for the Design Engineer, in addition to the resume, also provide a completed ‘Personnel Experience Form,’ found in Appendix A, Form A2)

The Overall Project Manager, Construction Superintendent and Quality Control Manager shall have:

- Documentation identifying each person is a current full-time employee of the Prime Contractor or a letter of intent signifying their employment for this project
- Minimum of five (5) years of relevant experience in their assigned job position

The Design Engineer shall have:

- Documentation identifying each person is a current full-time employee of either the Prime Contractor or sub-consultant or a letter of intent signifying their employment for this project.
- 4-year college graduate with an engineering degree [degree, year awarded, and specialization to be indicated on the ‘Personnel Resume/Experience’ form (Appendix A, Form A2)].
- Minimum of five (5) years of engineering experience [total number of years’ experience to be indicated on the ‘Personnel Resume/Experience’ form (Appendix A, Form A2)].

Resumes must include the information requested on the ‘Personnel Resume/Experience’ form (Appendix A, Form A2). All information must be filled in and all data should be accurate, current, and complete.

### **4.1.2.2 EVALUATION CRITERIA**

“Acceptable” Rating:

The SSEB will evaluate information on personnel submitted per Section 4.1.2.1. The proposal must clearly meet the minimum requirements identified in Section 4.1.2.1 to receive an “Acceptable” rating.

“Unacceptable” Rating

Proposals that do not clearly meet the minimum acceptable requirements identified in Section 4.1.2.1 will receive an “Unacceptable” rating.

## **4.1.3 Factor 3 – Past Performance**

### **4.1.3.1 Submission Requirements**

A completed ‘Past Performance Questionnaire’ (Appendix A, Form A3) is required for AT LEAST THREE (3) of the ‘Project Experience’ forms submitted. **The ‘Past Performance Questionnaire’ must be submitted by the Point of Contact (POC) from the Point of Contact’s listed email address, and must not be included in the Offeror’s proposal package.** Since compliance by POCs is not ensured, the Offeror is encouraged to have more than one ‘Past Performance Questionnaire’ per project. All blocks must be filled in and all data must be accurate,

current, and complete. Where multiple POCs are used for a single project, provide an additional “Reference Point of Contact (POC)” section for each additional reference and attach to the associated ‘Project Experience’ form.

Reference Points of Contact may include: The USACE COR for the Project, the Owner’s Representative, the Primary Facility User familiar with the project, or someone whom the Offeror was under the direction of. For projects where the Offeror was not Prime, the Prime Contractor who the Offeror worked under may be used as a POC. Additional references shall NOT be equipment and material suppliers and dealers or sub-contractors or persons not associated with the project. Provided reference information must match project names, contract numbers, project locations, owner’s name, points of contact (POC), telephone numbers, and email addresses.

The Offeror may provide in the package additional ratings, letters of recommendation, commendations, and awards on projects which demonstrate past construction performance. However, documents that can be verified (i.e. such as a performance review sent by a POC) will have greater weight in the evaluation process. Additional materials in the proposal are included in the total submittal page count.

#### **4.1.3.2 Evaluation Criteria**

##### **“Acceptable” Rating**

To receive an “Acceptable” rating, the proposal must include and/or demonstrate, that based on the offeror’s performance record, the Government has a reasonable expectation that the offeror will successfully perform the required effort, or the offeror’s performance record is unknown (See note below.)

Note: In the case of an offeror without a record of relevant past performance or for whom information on past performance is not available or so sparse that no meaningful past performance rating can be reasonably assigned, the offeror may not be evaluated favorably or unfavorably on past performance (see FAR 15.305 (a)(2)(iv)). Therefore, the offeror shall be determined to have unknown past performance. In the context of acceptability/unacceptability, “unknown” shall be considered “acceptable.”

##### **“Unacceptable” Rating**

An “Unacceptable” rating will be given when, based on the offeror’s performance record, the Government has no reasonable expectation that the offeror will be able to successfully perform the required effort.

The Government reserves the right to check any or all cited references to verify supplied information and to assess owner satisfaction.

If a project reference ‘Point of Contact’ is not provided in the ‘Project Experience,’ then the minimum requirement of this criterion will not have been met and the associated project will not be evaluated.

## **4.2 VOLUME II PRICE**

### **4.2.1 TAB A, STANDARD FORM 1442**

#### **4.2.1.1 SUBMISSION REQUIREMENTS**

Submit original only in a separate sealed envelope. The offeror shall submit Standard Form 1442. This form is included in Section 00010 of this SOLICITATION.

#### **4.2.1.2 EVALUATION CRITERIA**

Standard form 1442 is to be completed and duly executed with an original signature by an official authorized to bind the company in accordance with FAR 4.102.

### **4.2.2 TAB B, SECTION 00010, PROPOSAL SCHEDULE**

#### **4.2.2.1 SUBMISSION REQUIREMENTS**

The Offeror shall complete and submit in its entirety Section 00010, Proposal Schedule. This form is included in Section 00010 of this SOLICITATION.

#### **4.2.2.2 EVALUATION CRITERIA**

The price (Proposal Schedule) may be evaluated by the SSEB for reasonableness through the use of cost and or price analysis.

#### **4.2.3 TAB C, JOINT VENTURE AGREEMENT (IF APPLICABLE)**

##### **4.2.3.1 SUBMISSION REQUIRMENTS**

If the Offeror is a Joint Venture (JV), include a copy of the JV Agreement. If a JV Agreement has not yet been finalized / approved, indicate its status. JV Agreements shall clearly indicate the percentages of the JV participants, in particular the percent of the controlling party, a clear delineation of responsibilities and authorities between the JV parties, and provide that each party is jointly and severally liable for the performance of all contract requirements.

The JV Agreement will not count towards the 50 page limit.

#### **4.3 SOURCE SELECTION DECISION**

The Source Selection Authority (SSA) will make an independent source selection decision using the findings presented by the SSEB. The SSA is not necessarily bound by the evaluation findings of the SSEB and reserves the right to review all available resources such as the Past Performance Information Management System (PPIMS), Past Performance Information Retrieval System (PPIRS), Federal Awardee Performance Information & Integrity System (FAPIS), or any other databases or sources available to establish the overall acceptability of an offer using price and non-price factors prior to making award.

#### **5.0 RESPONSIBILITY DETERMINATION**

Prior to actual award, the Government will conduct an independent responsibility review of the apparent successful offeror in accordance with the provision of FAR Subpart 9.1.

**CONTRACTOR EXPERIENCE FORM**

Your firm's name

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Project name and project location (city, state, country)

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Project owner's name (government agency, commercial firm, or other organization)

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Project owner's complete address

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Your company's role (prime contractor, joint venture, subcontractor) \_\_\_\_\_

Percentage of work your company performed: \_\_\_\_\_%

Contract number for this project: \_\_\_\_\_

Contract value, at time of award \$ \_\_\_\_\_

Final invoiced amount (or amount invoiced to date): \$ \_\_\_\_\_

**Relevant dates**

Date of contract: \_\_\_\_\_

Date work began: \_\_\_\_\_

Completion date, initial: \_\_\_\_\_

Completion date, actual: \_\_\_\_\_

**Points of contact**

English-speaking technical point of contact for the project owner

Name and title \_\_\_\_\_

Email address \_\_\_\_\_

Phone number \_\_\_\_\_

English-speaking technical point of contact for the project owner

Name and title \_\_\_\_\_

Email address \_\_\_\_\_

Phone number \_\_\_\_\_

**Description of construction contract work**

- Describe detailed nature and scope of work.
- Detail how the project demonstrates experience requirements in Section 00113, Paragraph 4.1.1.1.
- Also include an explanation of any performance problems or other conflicts with the customer.  
(Offerors will be evaluated for the ability to provide timely, complete work; be certain to explain any differences between the initial and actual completion dates above.)
- Use continuation sheet for additional information, if necessary.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Current status of the project (check one)**

Work continuing, on schedule

Work continuing, behind schedule

Work completed, no further action pending

Work completed, routine administrative action pending

Work completed, claims negotiation pending/underway

Work completed, litigation pending/underway

Terminated for convenience

Terminated for default

Other (Explain, use additional sheets as necessary)

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**PERSONNEL RESUME / EXPERIENCE FORM**

NOTE

- Key personnel resumes shall not exceed two pages per key personnel
- Attach separate documentation of full time employment or letter of intent
- Attach separate documentation of college degree (photocopy, transcript, etc)

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Name of your firm: \_\_\_\_\_

Number of years with this firm \_\_\_\_\_

Number of years with other firms \_\_\_\_\_

Number of years in field of work \_\_\_\_\_

**Education**

Degree(s) \_\_\_\_\_

Year(s) awarded \_\_\_\_\_

Specialization: \_\_\_\_\_

Your assignment on this project \_\_\_\_\_

\_\_\_\_\_

**Experience and qualifications relevant to this project**

*Include a POC with phone number for the two most recent projects described:*

PROJECT #1

Project name and location: \_\_\_\_\_

General scope of project: \_\_\_\_\_

\_\_\_\_\_

Your role in the project and a description of the duties you performed: \_\_\_\_\_

\_\_\_\_\_

POC for reference (name and phone number):

Name: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

PROJECT #2

Project name and location: \_\_\_\_\_

General scope of project: \_\_\_\_\_

\_\_\_\_\_

Your role in the project and a description of the duties you performed: \_\_\_\_\_

\_\_\_\_\_

POC for reference (name and phone number):

Name: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

PROJECT #3

Project name and location: \_\_\_\_\_

General scope of project: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Your role in the project and a description of the duties you performed: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

POC for reference (name and phone number):

Name: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

**PROJECT #4**

Project name and location: \_\_\_\_\_

General scope of project: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Your role in the project and a description of the duties you performed: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

POC for reference (name and phone number):

Name: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

## PAST PERFORMANCE QUESTIONNAIRE

- *Part I of this form is to be completed by the Offeror*
- *Part II of this form is to be completed by a POC, Point of Contact (respondent)*

### ***Notation to the Point of Contact:***

*Please provide your candid responses. The information that you provide will be used in the awarding of federal contracts. Therefore, it is important that your information be as factual, accurate and complete as possible to preclude the need for follow up by the evaluators. If you do not have knowledge of or experience with the company in question, please forward this questionnaire to the person who does.*

### ***Return Information***

*Please return this completed performance questionnaire prior to the solicitation due date via email to [jefferey.a.ball@usace.army.mil](mailto:jefferey.a.ball@usace.army.mil) with a courtesy copy to [tas.contracting@usace.army.mil](mailto:tas.contracting@usace.army.mil).*

### **PART I (Part I is to be completed by the Offeror)**

<b>A. Contract Identification</b>
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Contractor: \_\_\_\_\_

Company Name / Division: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Contract/Project Identification/Title: \_\_\_\_\_

Contract Number: \_\_\_\_\_

Contract Type: \_\_\_\_\_

Prime Contractor Name (if different from the contractor name cited above): \_\_\_\_\_

\_\_\_\_\_

Contract Award Date: \_\_\_\_\_

Forecasted or Actual Contract Completion Date: \_\_\_\_\_

Nature of the Contractual Effort: \_\_\_\_\_

**B. Identification of Offeror's Representative**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Telephone number: \_\_\_\_\_

Fax number: \_\_\_\_\_

Email address: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

**PART II – Evaluation (Part II is to be completed by Point of Contact - Respondent)**

**A. Compliance of products, services, documents, and related deliverables to specification requirements and standards of good workmanship**

Select one:

- Exceeds contractual requirements (explanation must be provided in comments field below)
- Meets contractual requirements
- Failed to meet contractual requirements (explanation must be provided in comments field below)

Comments

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**B. Effectiveness of project management (to include use ad control of subcontractors)**

Select one:

- Exceptional (explanation must be provided in comments field below)
- Satisfactory
- Unsatisfactory (explanation must be provided in comments field below)

Comments

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**C. Timeliness of performance for services and product deliverables**

Select one:

- Exceeds contractual requirements (explanation must be provided in comments field below)
- Meets contractual requirements
- Failed to meet contractual requirements (explanation must be provided in comments field below)

Comments

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**D. Effectiveness in forecasting and controlling project cost**

Select one:

- Exceptional (explanation must be provided in comments field below)
- Satisfactory
- Unsatisfactory (explanation must be provided in comments field below)

Comments

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**E. Commitment to customer satisfaction and businesslike concern for its customers' interests**

Select one:

- Exceptional (explanation must be provided in comments field below)
- Satisfactory
- Unsatisfactory (explanation must be provided in comments field below)

Comments

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**F. Overall satisfaction**

Select one:

- Exceptional (explanation must be provided in comments field below)

- Satisfactory
- Unsatisfactory (explanation must be provided in comments field below)

Comments

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**G. General comments; provide any other relevant performance information**

Comments

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**H. Other information sources; please provide the following information**

Are you aware of other relevant past efforts by this company?

- Yes
- No

If yes, please provide the name and telephone number of appoint of contact.

Name \_\_\_\_\_

Telephone number \_\_\_\_\_

**I. Respondent identification – please provide the following information:**

Respondent's name: \_\_\_\_\_

Respondent's organization: \_\_\_\_\_

Respondent's title: \_\_\_\_\_

Telephone number: \_\_\_\_\_

Fax number: \_\_\_\_\_

Email: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_