

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>			1. CONTRACT ID CODE	PAGE OF PAGES 1   26
2. AMENDMENT/MODIFICATION NO. 0002	3. EFFECTIVE DATE 06-Mar-2010	4. REQUISITION/PURCHASE REQ. NO.		5. PROJECT NO.(If applicable)
6. ISSUED BY AFGHANISTAN DISTRICT NORTH (AEN) US ARMY CORPS OF ENGINEERS OPERATION ENDURING FREEDOM APO AE 09356	CODE W5J9JE	7. ADMINISTERED BY (If other than item 6) <b>See Item 6</b>		
8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code)		X	9A. AMENDMENT OF SOLICITATION NO. W5J9JE-10-R-0051	
		X	9B. DATED (SEE ITEM 11) 24-Feb-2010	
			10A. MOD. OF CONTRACT/ORDER NO.	
			10B. DATED (SEE ITEM 13)	
CODE	FACILITY CODE			
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS				
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offer <input type="checkbox"/> is extended, <input checked="" type="checkbox"/> is not extended. Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.				
12. ACCOUNTING AND APPROPRIATION DATA (If required)				
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.				
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.				
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).				
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:				
D. OTHER (Specify type of modification and authority)				
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.				
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)  The purpose of this modification is to add the Past Performance Form as stated in Section 0110.				
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.				
15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)		
		TEL:	EMAIL:	
15B. CONTRACTOR/OFFEROR  _____ (Signature of person authorized to sign)	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA  BY _____ (Signature of Contracting Officer)		16C. DATE SIGNED  06-Mar-2010

SECTION SF 30 BLOCK 14 CONTINUATION PAGE

**SUMMARY OF CHANGES**

SECTION 00100 - BIDDING SCHEDULE/INSTRUCTIONS TO BIDDERS

The following have been modified:

**SECTION 00110  
ANP: SITE-ADAPT DESIGN-BUILD  
BEST VALUE**

**INSTRUCTIONS, CONDITIONS, AND NOTICES TO BIDDERS**

**1. DEFINITION**

This solicitation is for a firm fixed price type contract used to acquire site-adapt construction of Afghan National Army (ANA) facility (approximately 200,000 SM in size and a population of 2,700 persons; see furnished drawings and specifications) to be located at Mazar-e-Sharif, Balkh Province.

This work includes, but is not limited to, management, planning, design, material, labor, and equipment, to site adapt and construct all utilities, vehicular access, buildings, force protection measures, site security, de-mining activities, and other features as referenced herein).

When the word 'Offeror' is encountered throughout this Section 00110, it is intended to mean a company seeking to do business with the Government that submits a proposal in response to this solicitation.

A proposal is documentation prepared by the Offeror and submitted to the Government for evaluation purposes in response to this solicitation.

When the word 'Government' is encountered throughout this Section 00110, it is intended to mean U.S. Army Corps of Engineers Afghanistan District-North (AED-N).

Proposals for this solicitation will be accepted until the date and time indicated on Standard Form 1442. Perspective Offerors should submit inquiries related to this solicitation only in writing by letter or e-mail to:

U.S. Army Corps of Engineers (USACE)  
Afghanistan Engineer District-North (AED-N)  
Qalaa House, Attention: **Monica H. Bardsley**  
Kabul, Afghanistan  
E-MAIL ADDRESS: [Monica.h.bardsley@usace.army.mil](mailto:Monica.h.bardsley@usace.army.mil)

Please include the solicitation number, and project title with your questions. Written inquiries must be received by this office not later than 10 calendar days prior to the date set for receipt of offers. TELEPHONE INQUIRIES WILL NOT BE ACCEPTED.

Oral explanations or instructions are not binding. Any information given to an Offeror which impacts the solicitation and/or offer will be given in the form of a written amendment to the solicitation.

As this is a competitive negotiation acquisition, there is no public bid opening and no information will be given out as to the number of Offerors or the results of the competition until all awards are made.

## 2. DIRECTIONS FOR SUBMITTING PROPOSALS

Offers must be in sealed envelopes/packages, marked and addressed as follows:

**MARK PACKAGES:**

Solicitation No. **W5J9JE-10-R-0051**

Offer Closing Date: **31 March 2010**

Offer Closing Time: 2:00 p.m. (LOCAL KABUL TIME)

**ADDRESS PACKAGES TO:**

U.S. Army Corps of Engineers (USACE)

Afghanistan Engineer District-North (AED-N)

Qalaa House, Attention: **Contract Specialist Monica H. Bardsley**

Kabul, Afghanistan

Special Instructions Pertaining to Hand Carried Offers: Hand-carried offers must be delivered to the USACE AED offices, Qalaa House, Kabul, Afghanistan. Offers who desire to hand-deliver their offers must give properly marked package(s) to the guard at the entrance gate to Qalaa House Compound no later than the time specified above (hand receipts provided upon request).

## 3. PREPROPOSAL CONFERENCE / SITE VISIT

A Pre-proposal Conference will be held the Corp of Engineers Afghanistan District Headquarter in Kabul at Qalaa House Compound on **10 March 2010 at 1330 hours (1:30 pm)**.

All prospective attendees must register at <http://www.aed.usace.army.mil/Conf-Registration310.asp>

to attend the pre-proposal conference. Because space is limited, only two (2) representatives per company will be admitted. If you are not registered, you will not be admitted onto the Qalaa House compound. You must register no later than 8 March, 2010.

Please plan to arrive early, as it may take time to be processed and screened through the security checkpoint. All attendees must possess a Government issued Identification Document such as National ID Card, CAC Card, Passport, etc. Security will begin screening attendees at 13:00 (1:00 PM). If you are not registered, security will not admit you.

There will **NOT** be an official Site Visit scheduled.

**IMPORTANT NOTES.** (1) Remarks and explanations addressed during the conference shall not qualify or alter the terms and conditions of the solicitation. (2) The terms and conditions of the solicitation remain unchanged unless the solicitation is formally amended in writing.

#### **4. ELECTRONIC OFFERS**

FAXED PROPOSALS, MODIFICATIONS THERETO, OR CANCELLATIONS WILL NOT BE ACCEPTED. However, offers may be withdrawn in writing by letter or e-mail. Any written notice to withdraw an offer sent to this office must be received in the office designated in the Request for Proposal (RFP) for receipt of offers not later than the exact date and time set for receipt of proposals.

#### **5. PROPOSALS SHALL BE SUBMITTED IN THE FOLLOWING FORMAT:**

Proposal Package	Original	Copies
<b>VOLUME 1 – Technical Proposal</b>	<b>1</b>	<b>3</b>
FACTOR 1 –Experience		
FACTOR 2 – Resources		
Sub-factor 1. Key Personnel		
Sub-factor 2. Capacity		
FACTOR 3 - Management and Performance Management		
Sub-factor 1. Management Plan		
Sub-factor 2. Capacity Development		
Sub-factor 3. Prompt Payment		
Sub-factor 4. DBA		
Sub-factor 5. Performance of Work by the Contractor		
FACTOR 4 – Security		
FACTOR 5 – Past Performance		
Name, Address, DUNS, CAGE and TAX Identification Number of the Contractor submitting the proposal (If you do not currently have a DUNS number, please note this in your documentation).		
<b>VOLUME 2– Price Proposal and Administrative Submission</b>	<b>1</b>	<b>1</b>
FACTOR 6 – Price Proposal		
SF1442, Solicitation offer and award		
Representation and Certifications, Section 00600		
All Amendments (SF1442)		

Offeror's e-mail address and cell phone number  
Name, Address, DUNS, CAGE and TAX Identification Number of the Contractor submitting the proposal (If you do not currently have a DUNS number, please note this in your documentation).

b. Failure to submit these documents may result in rejection of the proposal. The Government will not make assumptions concerning intent, capabilities, or experience. Clear identification of proposal details shall be the sole responsibility of the Offeror. The Government will reject incomplete proposals after initial evaluation without further consideration. Therefore the proposal shall meet the following basic requirements:

## **6. PROPOSAL SUBMISSION REQUIREMENTS AND INSTRUCTIONS**

### **a. REQUIREMENT FOR SEPARATE PRICE AND TECHNICAL PROPOSALS.**

(1) The Proposal shall be typed and submitted in English, and easy to read.

(2) Each Offeror must submit both a Price Proposal and a Technical Proposal. The Price Proposal and the Technical Proposal must be submitted as separate volumes. **DO NOT MIX CONTENTS OF VOLUME 1 AND VOLUME 2 IN THE SAME BINDER.** The outside of each separate volume must be clearly marked to indicate its contents; and the identity of the Offeror including DUNS number. Additionally, clearly identify the "original" cost/price proposal and the "original" technical proposal on the outside cover.

(3) Both the Price Proposal and the Technical Proposal must be received by the closing date and time set for receipt of proposals.

(4) No dollar amounts from the Price Proposal are to be included in the Technical Proposal.

(5) All information intended to be evaluated as part of the Technical Proposal must be submitted as part of the Technical Proposal. Do not cross-reference similar material in the Price Proposal, or vice versa. Also, do not include links to websites in lieu of incorporating information into your proposal.

(6) Do not include exceptions to the terms and conditions of the solicitation in either the technical or price proposal. Should the offer include any standard company terms and conditions that conflict with the terms and conditions of the solicitation, the offer may be determined "unacceptable" and thus ineligible for award. Should the Offeror have any questions related to specific terms and conditions, these should be resolved prior to submission of the offer. Notwithstanding the above, the Offeror must clearly describe in the Proposal Cover Sheet submitted with the Price Proposal any exceptions to the contractual and/or technical terms and conditions of the solicitation contained in the Offer.

(7) Failure to submit required documents or failing to complete them properly will result in rejection of the offer without further evaluation. Therefore, Offerors are urged to follow instructions and speak with the Contracting Officer if instructions are not understood.

b. DISCUSSIONS. The Government **does not** intend to enter into discussions with Offerors prior to determining those contractors within the competitive range, in accordance with FAR 52.215-1, Instructions to Offerors—Competitive Acquisitions.

c. GENERAL INSTRUCTIONS.

(1) Submit only the hard-copy paper documents and the electronic files specifically authorized and/or required elsewhere in this section. Do not submit excess information, to include audio-visual materials, electronic media, etc.

(2) Use only 8 ½ by 11 inch paper or A4 paper for hard copy submissions, unless another paper size is specifically authorized elsewhere in this section for a particular submission. Do not use fold-outs (e.g., 11" x 14" or 11" x 17" sheets) unless specifically authorized in this section for a particular submission. Do not use a font size smaller than 10, an unusual font style such as script, or condensed print for any submission. All page margins must be at least 1 inch wide, but may include headers and footers.

(3) The preferred method for assembling your proposals is to use three-ring binders; however, the use of pressboard or other report covers with compression or other type fasteners is acceptable. Do not use spring clamps or exceed the recommended capacity of the fastener or binder. Do not use plastic multi-hole/spiral binding systems, heat binding systems, or other systems which do not facilitate the ready insertion of additional pages. Do not include loose papers.

(4) "Confidential" projects cannot be submitted to demonstrate capability unless all of the information required for evaluation as specified herein can be provided to the Government as part of the Offeror's technical proposal. Offerors that include in their proposals information they do not want disclosed to the public for any purpose, or used by the Government except for evaluation purposes, must be clearly marked in accordance with the instructions at FAR 52.215-1, "Instructions to Offerors—Competitive Acquisition", paragraph (e), "Restriction on disclosure and use of data".

(5) In the case of an Offeror that is part of a large, multi-segmented business concern, provide information directly pertaining to the specific segment of the business concern (i.e., the division, group, unit, etc.) that will perform work under the prospective contract.

(6) For submissions with page limitations, the pages will be counted as follows: One side of the paper is one page; information on both the back and front of one sheet of paper will be counted as two pages. Where authorized, fold-out pages (11" x 14" or 11" x 17") will count as one page. Pages furnished for organizational purposes only, such as a "Table of Contents" or divider tabs, are not included in the page limitation.

## 7. JOINT VENTURES

A company that is part of a Joint Venture must submit a legally binding joint venture agreement. The Government will not evaluate the capability of any contractors that are not included in the Joint Venture agreement. Joint Ventures must include a copy of the legal joint venture signed by an authorized officer from each of the firms comprising the Joint Venture with the chief executive of each entity identified and must be translated into English, if the original agreement is in a language other than English.

If submitting a proposal as a Joint Venture, the experience, past performance, and management approach of each of the Joint Venture Partners can be submitted for the Joint Venture Entity. The experience for each Joint Venture Partner will be considered the experience of the Joint Venture entity. Joint ventures shall submit the following additional documentation regarding their business entities:

- a. A copy of their Joint Venture agreement in English.
- b. A detailed statement outlining the following in terms of percentages, where appropriate.
  - (1) The relationship of the joint venture parties in terms of business ownership, capital contribution, and profit distribution or loss sharing.
  - (2) The management approach of the joint venture in terms of who will conduct, direct, supervise and control the project and have custody and control of the assets of the joint venture and perform the duties necessary to complete the work.
  - (3) The structure of the joint venture and decision-ranking responsibilities of the joint venture parties in terms of who will control the manner and method of performance of the work.
  - (4) Identification of the key personnel having authority to legally bind the joint venture to subcontracts and state who will provide or contract for the labor and materials for the joint venture.
  - (5) Identification of the party maintaining the joint venture bank accounts for the payment of all expenses and the deposits of all receipts, keep the books and records, and pay applicable taxes for the joint venture.
  - (6) Identification of the party furnishing the facilities, such as office supplies and telephone service.
  - (7) Identification of party having overall control of the joint venture.

Other sections of the proposal shall identify, where appropriate, whether key personnel are employees of the individual joint venture parties and identify the party, or hired as employees of the joint venture.

If one of the joint venture parties possesses relevant experience and/or past performance, the experience and/or past performance of that firm will be considered as the experience and/or past performance of the joint venture.

A complete and legally binding document with all the information required under this section titled "Joint Ventures" shall be included.

## **SUBCONTRACTORS**

If an Offeror wishes to be credited with a subcontractor or supplier, i.e. a firm that is not the prime contractor or part of the joint venture, a letter of commitment signed by the subcontractor and the prime contractor must be submitted. The commitment letter must be submitted even if the firm is in some way related to a joint venture partner (for example, the subcontractor is subsidiary of a joint venture partner, or a subsidiary of a firm to which the joint venture partner is also a subsidiary). If an Offeror submits projects demonstrating experience by a subcontractor, a subsidiary, or a supplier, as opposed to the prime or one of the joint venture partners, the Offeror **MUST** submit a signed letter of commitment from the contractor who performed and completed the work. If a letter of commitment is not submitted, the experience will not be considered. **Letters of Commitment shall be included in Volume I, Factor 1, Experience.**

## **8. SPECIFIC INSTRUCTIONS FOR THE PRICE PROPOSAL**

(1) Number of Sets of the Price Proposal. Submit the ORIGINAL and ONE additional hard copy of the Price Proposal.

(2) Size Restrictions and Page Limits. Use only 8 ½" x 11" or A4 pages. There are no page limits set for the price proposal. However, limit your response to information required by this solicitation. Excess information will not be considered in the Government's evaluation.

(3) Format and Contents of the Price Proposal and List of Tabs. The Price Proposal shall be appropriately labeled as such and shall be organized as indicated in the following chart.

<b>TAB</b>	<b>CONTENTS OF THE PRICE PROPOSAL</b>
#1	The Proposal Cover Sheet
#2	The SF 1442 and Acknowledgement of Amendments (Signed)
#3	Section 00010, Pricing Schedule
#4	Representations, Certifications, and Other Statements of Offerors
#5	JV Agreement, if applicable.

(4) Detailed Submission Instructions for the Price Proposal

**TAB 1:** The proposal cover sheet is required by FAR 52.215-1(2) (c) (i)-(v) and must be submitted by all Offerors. This provision, titled “Instructions to Offerors—Competitive Acquisition,” and the format for the proposal cover sheet are furnished elsewhere in this section.

**TAB 2:** The SF 1442, Solicitation, Offer, and Award is to be completed by all Offerors and duly executed with an original signature by an official authorized to bind the company in accordance with FAR 4.102. Any and all amendments must be acknowledged by all Offerors in accordance with the instructions on the Standard Form 30, Amendment of Solicitation.

**TAB 3:** Section 00010 is to be completed in its entirety by all Offerors. See Sections 00010 with attached notes, for further instructions.

**TAB 4:** All Offerors must have electronically completed the annual representations and certifications on the “Online Representations and Certifications Application” (ORCA) website or respond with the completed representations / certifications found in the solicitation. Offerors are responsible for ensuring that these on-line Representations and Certifications are updated as necessary to reflect changes, but at least annually to ensure that they are kept current, accurate and complete. If the ORCA is not completed the Offeror must complete and return the “Representations, Certifications, and Other Statements of Offerors” included in the solicitation. If the Offeror is a Joint Venture, all participants must separately complete both the ORCA Representations and Certifications.

**TAB 5:** If the Offeror is a Joint Venture (JV), include a copy of the JV Agreement. If a JV Agreement has not yet been finalized/approved, indicate its status. JV Agreements must

clearly indicate the percentages of the JV participants, in particular the percent of the controlling party, and a clear delineation of responsibilities and authorities between the JV parties.

## **9. SPECIFIC INSTRUCTIONS FOR THE TECHNICAL PROPOSAL**

(1) Number of Sets of the Technical Proposal. Submit the ORIGINAL and THREE (3) additional sets of the written Technical Proposal, with each set separately packaged.

(2) Format and Contents of the Technical Proposal and List of Tabs. The original and all copies of the technical proposal shall be appropriately labeled as such. Each set shall be organized using the tabs specified in the following chart. Note: The main tabs directly correlate to the evaluation factors identified in Section 00120.

<b>TAB</b>	<b>CONTENTS OF THE TECHNICAL PROPOSAL</b>
Factor #1	EXPERIENCE
Factor #2	RESOURCES Sub-factor 1. Key Personnel Sub-factor 2. Capacity
Factor #3	MANAGEMENT AND PERFORMANCE Sub-factor 1. Management Plan Sub-factor 2. Capacity Development Sub-factor 3. Prompt Payment Sub-factor 4. DBA Sub-factor 5. Performance of Work by the Contractor
Factor #4	SECURITY
Factor #5	PAST PERFORMANCE

(3) Page Limitations. See paragraphs 6.d.(2) and 6.d.(6) above for format and page count instructions. The following page limitations are established for each factor described above:

- Factor #1, Experience – Limited to 5 pages (maximum of 5 forms) **Letters of Commitment with subcontractors will NOT count against your page limitation.**
- Factor #2, Resources– Limited to 1 page for each resume provided and 3 pages to discuss Capacity
- Factor #3, Management and Performance – 10 page limitation **Letters of Commitment with subcontractors will NOT count against your page limitation.**
- Factor #4, Security – Limited to 2 pages
- Factor #5, Past Performance – Limited to 6 pages (maximum of 6 forms)

Pages submitted which exceed limitations listed above will not be evaluated. Tables of content, proposal cover letters, and tabs between proposal information do not count toward any page limitations in the proposal.

## 10. PROPOSAL FORMAT - VOLUME I

*Submission Requirements:* The Proposal must contain no more than 5 projects as outlined by Attachment Experience Overview Sheet, representing the Contractor's experience performing work required on this solicitation.

(i) **TAB 1: FACTOR 1, EXPERIENCE:** Demonstrate the experience of the Offeror and/or the proposed team, including sub-contractors, on projects that are the same or similar to that described in the solicitation for site-adapt, design-build construction work. The Contractor shall complete a minimum of two (2), but no more than five (5), "Experience Information" forms, attached at the end of this section, in response to this factor. All blocks must be filled in and all data must be accurate, current, and complete. At least two (2) of the projects submitted must be the same or similar to the site adapt, design build solicitation. Similar projects are permanent vertical construction projects that include design, and utilities development. At least one (1) of the projects provided must be valued at over \$10,000,000.00 and must have been underway with at least 50% completed or completed within the last 3 years, and of the two (2) similar projects, at least one (1) of the projects must have been successfully completed in the Laghman Province in which the solicitation project is to be located.

If any of the information required by the Experience Information Form is not included in the form then the offeror will be considered non-responsive and evaluated as unacceptable.

(ii) **TAB 2: FACTOR 2, RESOURCES:**

**A. Subfactor 1 - KEY PERSONNEL:** The Offeror must provide resume data for the following key personnel:

Project Manager for Design  
Project Manager for Construction  
Safety Officer,  
Quality Control Manager  
Project Scheduler  
Senior Electrical Engineer,  
Senior Mechanical Engineer,  
Senior Civil Engineer,  
Construction Superintendent,  
Capacity Development Manager

Resume information to be provided shall be limited to no more than one (1) page per person and shall include the following information as a minimum:

- Name and title
- Project assignment
- Name of firm with which associated
- Years experience with this firm and with other firms
- Education degree(s), year, specialization, institution if applicable
- Active professional registration, year first registered, if applicable
- Other experience and qualifications relevant to same/similar work required under this contract

The following key personnel must have degrees in the required disciplines:

- Project Managers – Architectural or Engineering Degree in any discipline
- Senior Electrical Engineer – Electrical Engineering Degree
- Senior Mechanical Engineer – Mechanical Engineering Degree
- Senior Civil Engineer – Civil Engineering Degree
- Project Scheduler – Degree in any engineering discipline or four year Construction Management degree

ALL key personnel shall have a minimum of five (5) years of professional experience in their field. For example, a Civil Engineer must have a degree in Civil Engineering and a minimum of ten (10) years of professional civil engineering experience.

**B. Subfactor 2 - CAPACITY:** The offeror shall demonstrate his/her ability to take on this additional project to include management resources, equipment (owned or rented), and financial capability to fully execute the project. The contractor shall also demonstrate that if the project schedule slips how additional resources (management, labor, and equipment) could be provided in a timely manner to ensure completion in accordance with the performance period.

(iii) **TAB 3: FACTOR 3, MANAGEMENT AND PERFORMANCE:**

**A. Subfactor 1: MANAGEMENT PLAN:** Describe in detail your proposed plan for managing all phases of this project throughout construction execution to completion and project turnover, ensuring you maintain schedule in accordance with the specified performance period. Provide a list of your major subcontractors and the features of work each will accomplish and whether or not you have previously teamed with your firm. Provide a letter of commitment from each subcontractor indicating their availability and intent to perform work on this project and the labor, equipment, and resources they will bring to the project. Provide a Management Organizational Flow Chart, which includes Project Management, Construction, Contractor Quality Control (CQC), Safety, and Afghan Capacity Development Manager showing lines of authority and responsibilities for each position indicated. Describe your plan to control time during construction of the project and proposed methods to regain schedule should it slip. Discuss how subcontractors will be integrated into the project and how they will be

controlled (as it relates to timely completion and quality of work). Provide a general discussion of the project Quality Control Plan (QCP), which specifically addresses how quality will be assured on this project.

**B. Subfactor 2: CAPACITY DEVELOPMENT:** The offeror shall provide an Afghan Capacity Development Plan. This plan must demonstrate how the offeror will promote the education and skills development of Afghan citizens. The offeror must also submit a copy of the form found at the end of this section entitled “Afghan Capacity Development.” Specifically, the plan must address the following elements, as a minimum. The term “offeror” here includes subcontractors, if applicable.

- How the offeror will recruit, hire, train and maintain a staff of skilled Afghan workers for construction trades including, but not limited to: equipment operators, masons, reinforcing steel workers, concrete finishers, laboratory technicians, painters, and carpenters.
- How the offeror will recruit, hire, train and maintain a staff of Afghan journeymen, including but not limited to electricians and plumbers.
- How the offeror will recruit and hire educated Afghans or educate Afghan citizens so that they can assume construction engineering and management positions. These positions will include, but are not limited to safety and health officers, quality control managers, schedulers, cost estimators, construction superintendents, and project managers.
- How the offeror plans to interface with the technical and trade schools in the province where the project is being built to maximize the use of graduates from the schools and provide opportunities for the students and graduates of the schools to get on-the-job training and experience.
- The name and resume for an Afghan Capacity Development Manager, whose responsibility it will be to manage the capacity development efforts. The person’s position within the company organizational chart must be shown.

**C. Subfactor 3: PROMPT PAYMENT:** The Offeror must demonstrate how they plan to enforce the prompt payment requirements in accordance with Technical Specification Section 01060 Special Contract Requirements paragraph 2.8 Prompt Payment of Subcontractors.

**D. Subfactor 4: DEFENSE BASE ACT (DBA) INSURANCE** The offeror must provide a detailed narrative demonstrating how they intend to meet the DBA Insurance requirements in accordance with Technical Specification Section 01060 Special Contract Requirements paragraph 2.11.

**E. Subfactor 5: PERFORMANCE OF WORK BY THE CONTRACTOR:** The offeror must demonstrate how they will achieve the stated percentage of work in accordance with Contract Clause 52.236-1 Performance of Work by the Contractor (Apr 1984).

(iv) **TAB 4: FACTOR 4, SECURITY PLAN:** The Offeror must provide a summary draft Security Plan specific to the geographic area of the project location. The plan must discuss how the specific requirements documented in Technical Specification Section 01040 Titled: Security will be met. The plan must specifically address your plan to hire, train, and arm the security force; and a description of your employee vetting/screening process. You must provide either a letter of commitment from a licensed Private Security Contractor (PSC) or make note of your intention to request to self-perform security functions. (Letter of commitment will not count against the page limitation)

(v) **TAB 5: FACTOR 5, PAST PERFORMANCE:** For past performance, the offeror must provide a list of all projects currently underway and letters of recommendation, commendations, and/or awards on projects, which demonstrate construction experience. In addition, "Past Performance" forms, attached at the end of this section, must be submitted in response to this factor. All blocks must be filled in and all data must be accurate, current, and complete. A minimum of three (3), but no more than five (5), references must be on projects at least 50% underway or completed within the last three (3) years. At least one (1) reference must refer to a project that has been completed in the Laghman Province in which the solicitation project is located. Space is provided in Past Performance form for Data Universal Numbering System (DUNS). DUNS number must be provided if and when contractor has obtained number and it is available.

## **11. PROPOSAL FORMAT - VOLUME II PRICE PROPOSAL**

**Submission Requirements:** The following Administrative requirement shall be submitted at the same time as the submission of the Technical Proposal (Volume 1).

### **Information to be provided in Volume II:**

- a. Completed Bidding Schedule, containing the Contractor determined Prices.
- b. SF1442, Solicitation offer and award
- c. Representation and Certifications, Section 00600
- d. All Amendments (SF1442)
- e. Offeror's e-mail address and cell phone number
- f. Name, Address, DUNS, CAGE and TAX Identification Number of the Contractor submitting the proposal (If you do not currently have a DUNS number, please note this in your documentation).

### **FACTOR 6 – PRICE**

Contractor's prices shall contain all costs, in addition to those contained in the Bidding Schedule that is part of this solicitation. Prices shall represent costs (indirect and direct costs) including profit. The Contractor's prices shall contain all Contractor's costs inclusive of profit,

all overhead (to include office and field overhead), labor burden, insurance, adjustments to listed prices, general and administrative expenses, subcontractor mark-up, mobilization and demobilization, and all other costs including, but not limited to, compliance with environmental laws, permits, preparation of reports, correspondence and documentation required by law or these specifications, tax laws, protection and/or moving of government property and engineering services. (Engineering services include those services that are incidental to construction, and completing submittals for construction work.) The prices shall also include costs necessary to interface with Government representatives, and coordination with occupants and other contractors as necessary. For more information see the Summary of Work.

**COST/PRICE PROPOSAL EVALUATION.** An initial price analysis will be conducted on the offeror's prices using techniques pursuant to FAR 15.404-1(b) and in accordance with the solicitation. An evaluation for acceptability will be performed on each proposal in accordance with FAR 15.101-1. The Government will evaluate proposals as follows. First, the Government price evaluators will conduct a price analysis of overall prices and then perform a realism analysis for the purpose of measuring each offeror's understanding of the requirements and to assess the risk inherent in an offeror's proposal. Total prices submitted by the offeror that are determined to be more than 25% above or below the Independent Government Estimate and more than 25% above or below the average of all the price proposals received in response to the solicitation will be considered to be unreasonably high or unrealistically low and will not be considered for award. Second, the Government price evaluators will determine which of the proposals meeting the price reasonableness and realism analysis and rank them by total proposal price.

a. Price will be evaluated and considered but will not be scored or combined with other aspects of the proposal evaluation. The proposed prices will be analyzed for reasonableness. They may also be analyzed to determine whether they are realistic for the work to be performed; reflect a clear understanding of the requirements; and are consistent with the Offeror's Technical Proposal. Additionally, all offers will be analyzed for unbalanced pricing.

b. The price will be used along with the technical evaluation to make selection for award. Since evaluation of the price proposal will represent a portion of the total evaluation, it is possible that an offeror might not be selected for award because of unreasonable, unrealistic, or incomplete price proposal information. The Government will evaluate the format and clarity of the price proposal.

c. Other Award Factors: The Contracting Officer shall consider several factors in the selection process which are important, but not quantified, such as:

(1) Agreement by the offeror to all general and special contract provisions and clauses.

(2) Determination of responsibility of the contractor by the Contracting Officer in accordance with the provisions of the Federal Acquisition Regulation, Part 9.1. In order to be determined responsible, a prospective contractor must:

(a) Have adequate financial resources to perform the contract or the ability to obtain them.

(b) Be able to comply with the required or proposed delivery or performance schedule taking into consideration all existing commercial and Governmental business commitments.;

(c) Have a satisfactory performance record.

- (d) Have a satisfactory record of integrity and business ethics.
- (e) Have the necessary organization, experience, accounting and operational controls, and technical skills, or the ability to obtain them.
- (f) Have the necessary production, construction, and technical equipment and facilities, or the ability to obtain them.
- (g) Be otherwise qualified and eligible to receive an award under applicable laws and regulations.

## 12. Proposal Cover Sheet

<p><b>PROPOSAL COVER SHEET</b></p> <p>1. Solicitation Number:</p> <p>2. The name, address, and telephone and cell phone numbers of the Offeror, DUNS number (and electronic address if available):</p> <p>3. A statement specifying the extent of agreement with all terms, conditions, and provisions included in the solicitation and agreement to furnish any or all items upon which prices are offered at the price set opposite each item. Statement to include any exceptions in technical or cost/price proposal or exceptions inherent in Offeror's standard terms and conditions.</p> <p>4. Names, titles, and telephone and cell phone numbers (and electronic addresses if available) of persons authorized to negotiate on the Offeror's behalf with the Government in connection with this solicitation:</p> <p>5. Name, title, and <u>signature</u> of person authorized to sign the proposal. Proposals signed by an agent shall be accompanied by evidence of that agent's authority, unless that evidence has been previously furnished to the issuing office.</p>
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**13. SOURCE SELECTION USING THE BEST VALUE PROCESS.** An evaluation for acceptability will be performed on each proposal in accordance with FAR 15. The Government will select the offer that represents the best value to the Government by using the trade-off process described in FAR Part 15.101-1. This process permits tradeoffs between cost/price and technical ("non-cost") factors and allows the Government to accept other than the lowest priced offer. The award decision will be based on a comparative assessment of proposals against all source selection criteria in the solicitation. See Section 00120. To be considered technically acceptable, no technical factor in the proposal may be determined to be unacceptable. The failure of a proposal to meet any of the factors will result in a technically unacceptable rating and preclude award. See also Section 00120.

**Attached is a checklist for the convenience of the offeror. It is intended to assist in preparation of proposals. These are areas which should be addressed in a proper and complete proposal, but are not all inclusive. This checklist does NOT need to be returned, but is provided for information only.**

**Contractor Check List for information only**

<b>FACTORS</b>	<b>MAKE SURE THE FOLLOWING ITEMS ARE INCLUDED OR ADDRESSED IN THE PROPOSAL</b>	<b>YES/NO (if NO contractor will not be considered technically acceptable)</b>
FACTOR 1: EXPERIENCE	Project completed in the Province?	
	One (1) Project at least \$10,000,000.00 Completed or underway in the last 3 years?	
	Construction projects must show Design, Vertical Construction and Utilities Development	
FACTOR 2: RESOURCES	Clearly show education, Experience and required degree	
	List of all equipment (owned or rented)	
	Explain Financial Capability	
FACTOR 3: MANAGEMENT AND PERFORMANCE	List of Subcontractors with letters of commitment from each tell what portion of work the sub contractor will be performing	
	Provide Organization Flow Chart reflecting ALL Key Personnel	
	Provide Afghan Capacity Development Plan	
	Include resume for the Afghan Capacity Development Manager	
	Return Afghan Capacity Development Form Completely filled out	
	Skill Trade minimum 50% Afghan Journeymen minimum 35% Afghan	
	Address both how you plan to file a claim and your plan to make sure the family receives the funds	
FACTOR 4: SECURITY	Letter of commitment from the security subcontractor	
FACTOR 5: PAST PERFORMANCE	List of ALL ongoing Projects	
	All Letters of Recommendation, commendation and/or awards on all projects submitted for construction experience	

1. Have you assembled your proposal in the manner outlined by Section 00110?

2. Have you acknowledged all amendments?
3. Have you included One (1) original and Three (3) copies of Volume 1 – Technical Proposal?  
**(Each copy must be in a separate binder)**
4. Have you included One (1) original and One (1) copy of Volume 2 – Price Proposal and Administrative Submission?
5. DO NOT MIX CONTENTS OF VOLUME 1 AND 2 IN THE SAME BINDER.



<b>Certificate of Commitment to Employing Afghan Citizens</b>		
<b>Position</b>	<b>Minimum Percentage of Workforce to be Afghan</b>	<b>Minimum Allowable Value to be Used in Column 2.</b>
Skilled Trades		50
Journeymen		35

The undersigned confirms that the offeror (to include subcontractors) will meet or exceed the minimum percentages of Afghan employees, as listed in Column 2 above. The performance of the Afghan Capacity Development Manager will be evaluated based on his or her ability to meet or exceed the commitment for employing Afghans, as defined by this certificate..

Signature \_\_\_\_\_

Printed Name \_\_\_\_\_

Title \_\_\_\_\_

## Past Performance Form

### 1. Project Identification

Project name:

Contract number:

Location:

### 2. Customer Point of Contact (Note: the Government may contact this customer to verify the information provided on this form):

Name:

Address:

Phone number:

Email Address:

### 3. Problems encountered and corrective actions taken:

### 4. List Change Orders and their circumstances:

### 5. Project scheduled completion date and actual completion date. IF the scheduled and actual completion dates are different, explain reason for the change.

### 6. Initial Project Budget (US Dollars) and Final Actual Project Cost (US Dollars). IF the Project Budget and Final Actual Project Cost are different, explain reason for the change.

### 7. Safety record and accident reports:

### 8. References (submit the following if available):

Customer Satisfaction letters

Letters of Appreciation

Performance Evaluations

Certification of Achievements

Letters of Recommendations

(End of Summary of Changes)