

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			1. CONTRACT ID CODE	PAGE OF PAGES 1 15
2. AMENDMENT/MODIFICATION NO. 0001	3. EFFECTIVE DATE 06-Mar-2009	4. REQUISITION/PURCHASE REQ. NO.		5. PROJECT NO.(If applicable)
6. ISSUED BY AFGHANISTAN ENGINEER DISTRICT US ARMY CORPS OF ENGINEERS KABUL APO AE 09356	CODE W917PM	7. ADMINISTERED BY (If other than item 6) See Item 6		
8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code)		X	9A. AMENDMENT OF SOLICITATION NO. W917PM-09-R-0038	
		X	9B. DATED (SEE ITEM 11) 02-Mar-2009	
			10A. MOD. OF CONTRACT/ORDER NO.	
			10B. DATED (SEE ITEM 13)	
CODE	FACILITY CODE			
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS				
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offer <input type="checkbox"/> is extended, <input checked="" type="checkbox"/> is not extended. Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning <u>1</u> copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.				
12. ACCOUNTING AND APPROPRIATION DATA (If required)				
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.				
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.				
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).				
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:				
D. OTHER (Specify type of modification and authority)				
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.				
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) The purpose of this Amendment is to establish the last date Written Inquiries may be submitted as 21 March 2009 instead of 21 February 2009 as stated on page 8 of the Solicitation. Drawings titled Appendix A, B, and C are available on the www.fbo.gov website for download, and are also available on CD at the Pre-Proposal Conference.				
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.				
15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)		
		TEL:	EMAIL:	
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA		16C. DATE SIGNED
_____ (Signature of person authorized to sign)		BY _____ (Signature of Contracting Officer)		05-Mar-2009

SECTION SF 30 BLOCK 14 CONTINUATION PAGE

SUMMARY OF CHANGES

SECTION 00100 - BIDDING SCHEDULE/INSTRUCTIONS TO BIDDERS

The following have been modified:

SECTION 00110 PROPOSAL PREP

SECTION 00110 PROPOSAL PREPARATION

1. INQUIRIES

Perspective offerors should submit inquiries related to this solicitation by writing by [21 March 2009](#):

All questions will be submitted in writing by letter or e-mail to:

U.S. Army Corps of Engineers (USACE)
Afghanistan Engineer District (AED)
Qalaa House, Attention: Richard J. Pecoraro
Kabul, Afghanistan

E-MAIL ADDRESS: Richard.j.Pecoraro@usace.army.mil

Please include the solicitation number, and project title with your questions.

Oral explanations or instructions are not binding. Any information given to an offeror which impacts the solicitation and/or offer will be given in the form of a written amendment to the solicitation.

As this is a competitive negotiation acquisition, there is no public bid opening and no information will be given out as to the number of offerors or the results of the competition until all awards are made.

2. DIRECTIONS FOR SUBMITTING PROPOSALS

Offers must be in sealed envelopes/packages, marked and addressed as follows:

MARK PACKAGES:

Solicitation No. **W917PM-08-R-0038**

Offer Closing Date: **2 April 2009**

Offer Closing Time: **17:00**

(LOCAL KABUL TIME)

ADDRESS PACKAGES TO:

U.S. Army Corps of Engineers (USACE)

Afghanistan Engineer District (AED)

Qalaa House, Attention: Richard.J.Pecoraro@usace.army.mil

Kabul, Afghanistan

Special Instruction Pertaining to Hand Carried Offers: Hand-carried offers must be delivered to the USACE AED offices, Qalaa House, Kabul, Afghanistan. Offerors who desire to hand-deliver their offers shall notify the Contract Specialist **in advance** in order to be met at the entrance gate to Qalaa House Compound.

3. PREPROPOSAL CONFERENCE / SITE VISIT

The Pre-proposal Conference will be held on 10 March 2009, at 10:00 AM Kabul time, at U.S. Army Corps of Engineers, House #1, Street #1, West Wazir Akbar Khan (behind Amani High School), Kabul, Afghanistan. Attendees will be limited to two (2) representatives per company only. Each representative is required to show picture identification to be allowed access to the compound. Interested companies are required to contact Mr. Harry Pham email address: Harry.V.Pham@usace.army.mil with the name of their representative by 9 March 2009, at 0500 PM Kabul time. Company representatives whose names are not on the list will not be allowed access to the compound.

Contractors are welcome to visit the site on their own, however all site visits must be coordinated with the resident Engineer Office, Mr. Richard Spiger(richard.g.spiger@usace.army.mil) at Camp Thunder, Kandahar.

IMPORTANT NOTES. (1) Remarks and explanations addressed during the conference shall not qualify or alter the terms and conditions of the solicitation. (2) The terms and conditions of the solicitation remain unchanged unless the solicitation is formally amended in writing.

4. TELEGRAPHIC OFFERS - - TELEGRAPHIC OFFERS ARE NOT ACCEPTABLE.

However, offers may be withdrawn by written or telegraphic notice. Any telegram to withdraw an offer sent to this office must be received in the office designated in the Request for Proposal (RFP) for receipt of offers not later than the exact date and time set for receipt of proposals. A telegraphic withdrawal of an offer received in such office by telephone from the receiving telegraph office not later than the exact date and time set for receipt of proposals shall be considered. However, the telephone message shall be confirmed by the telegraph company by sending a copy of the written telegram that formed the basis for the telephone call. The written telegram shall be sealed in an envelope by a proper official and sent to the office designated in the RFP for receipt of offers. The official shall write on the envelope (1) the date and time of receipt and by whom, and (2) the number of the RFP, and shall sign the envelope. The offeror is responsible to inform the telegraph company of these requirements. No one from this office will be dispatched to the local telegraph office to pick up any telegram for any reason.

5. FACSIMILE OFFERS

Facsimile offers, modifications thereto, or cancellations of offers will not be accepted.

6. PROPOSAL SUBMISSION REQUIREMENTS AND INSTRUCTIONS

a. REQUIREMENT FOR SEPARATE PRICE AND TECHNICAL PROPOSALS.

(1) Each Offeror must submit both a Price Proposal and a Technical Proposal. The Price Proposal and the Technical Proposal must be submitted as separate volumes. Ensure that the outside of each separate volume is clearly marked to indicate its contents; and the identity of the offeror. Additionally, clearly identify the "original" cost/price proposal and the "original" technical proposal on the outside cover.

(2) Both the Price Proposal and the Technical Proposal must be received by the closing date and time set for receipt of proposals.

(3) No dollar amounts from the Price Proposal are to be included in the Technical Proposal.

(4) All information intended to be evaluated as part of the Technical Proposal must be submitted as part of the Technical Proposal. Do not cross-reference similar material in the Price

Proposal, or vice versa. Also, do not include links to websites in lieu of incorporating information into your proposal.

(5) Do not include exceptions to the terms and conditions of the solicitation in either the technical or price proposal. Should the offer include any standard company terms and conditions that conflict with the terms and conditions of the solicitation, the offer may be determined "unacceptable" and thus ineligible for award. Should the offeror have any questions related to specific terms and conditions, these should be resolved prior to submission of the offer. The Offeror must clearly describe in the Proposal Cover Sheet submitted with the Price Proposal any exceptions to the contractual and/or technical terms and conditions of the solicitation contained in the Offer.

b. DISCUSSIONS. The Government **does not** intend to enter into discussions with offerors prior to determining those contractors within the competitive range, in accordance with FAR 52.215-1, Instructions to Offerors—Competitive Acquisitions, Alternate I.

c. COST OR PRICING DATA. Offerors are not required to submit Cost or Pricing Data with their offers.

d. GENERAL INSTRUCTIONS.

(1) Submit only the hard-copy paper documents and the electronic files specifically authorized and/or required elsewhere in this section. Do not submit excess information, to include audio-visual materials, electronic media, etc.

(2) Use only 8 ½ by 11 inch paper for hard copy submissions, unless another paper size is specifically authorized elsewhere in this section for a particular submission. Do not use fold-outs (e.g., 11" x 14" or 11" x 17" sheets) unless specifically authorized in this section for a particular submission. Do not use a font size smaller than 10, an unusual font style such as script, or condensed print for any submission. All page margins must be at least 1 inch wide, but may include headers and footers.

(3) The preferred method for assembling your proposals is to use three-ring binders; however, the use of pressboard or other report covers with compression or other type fasteners is acceptable. Do not use spring clamps or exceed the recommended capacity of the fastener or binder. Do not use plastic multi-hole/spiral binding systems, heat binding systems, or other systems which do not facilitate the ready insertion of additional pages.

(4) "Confidential" projects cannot be submitted to demonstrate capability unless all of the information required for evaluation as specified herein can be provided to the Government as part of the Offeror's technical proposal. Offerors that include in their proposals information that they do not want disclosed to the public for any purpose, or used by the Government except for evaluation purposes, must be clearly marked in accordance with the instructions at FAR 52.215-1, "Instructions to Offerors— Competitive Acquisition", paragraph (e), "Restriction on disclosure and use of data".

(5) In the case of an Offeror that is part of a large, multi-segmented business concern, provide information directly pertaining to the specific segment of the business concern (i.e., the division, group, unit, etc.) that will perform work under the prospective contract.

(6) For submissions with page limitations, the pages will be counted as follows: One side of the paper is one page; information on both the back and front of one sheet of paper will be counted as two pages. Where authorized, fold-out pages (11" x 14" or 11" x 17") will count as one page. Pages furnished for organizational purposes only, such as a "Table of Contents" or divider tabs, are not included in the page limitation.

e. SPECIFIC INSTRUCTIONS FOR THE PRICE PROPOSAL

(1) Number of Sets of the Price Proposal. Submit the ORIGINAL and ONE additional hard copy set of the Price Proposal.

(2) Size Restrictions and Page Limits. Use only 8 ½" x 11" pages. There are no page limits set for the price proposal. However, limit your response to information required by this solicitation. Excess information will not be considered in the Government's evaluation.

(3) Format and Contents of the Price Proposal and List of Tabs. The Price Proposal shall be appropriately labeled as such and shall be organized as indicated in the following chart. Note: If the Offeror is not required to submit any information under a listed Tab in accordance with the instructions below, that tab can be omitted. However, do not renumber the subsequent tabs.

TAB	CONTENTS OF THE PRICE PROPOSAL
#1	The Proposal Cover Sheet
#2	The SF1442 and Acknowledgement of Amendments (Signature pages)
#3	Section 00010, Pricing Schedule
#4	Representations, Certifications, and Other Statements of Offerors
#5	JV Agreement, if applicable.

(4) Detailed Submission Instructions for the Price Proposal

TAB 1: The proposal cover sheet is required by FAR 52.215-1(2) (c) (i)-(v) and must be submitted by all offerors. This provision, titled "Instructions to Offerors Competitive Acquisition," and the format for the proposal cover sheet are furnished elsewhere in this section.

TAB 2: The SF 1442, Solicitation, Offer, and Award is to be completed by all Offerors and duly executed with an original signature by an official authorized to bind the company in accordance with FAR 4.102. Any and all amendments must be acknowledged by all Offerors in accordance with the instructions on the Standard Form 30, Amendment of Solicitation.

TAB 3: Section 00010, Pricing Schedule is to be completed in its entirety by all Offerors. See Section 00010 with attached notes, for further instructions.

TAB 4: All Offerors must have electronically completed the annual representations and certifications on the "Online Representations and Certifications Application" (ORCA) website or respond with the completed representations / certifications found in the solicitation.. The offerors are responsible for ensuring that these on-line Representations and Certifications are updated as necessary to reflect changes, but at least annually to ensure that they are kept current, accurate and complete. Additionally, the offeror must also complete and return the "Representations, Certifications, and Other Statements of Offerors" included in the solicitation. If the offeror is a Joint Venture, all participants must separately complete both the ORCA Representations and Certifications.

TAB 5: If the Offeror is a Joint Venture (JV), include a copy of the JV Agreement. If a JV Agreement has not yet been finalized/approved, indicate its status. JV Agreements must clearly

indicate the percentages of the JV participants, in particular the percent of the controlling party, and a clear delineation of responsibilities and authorities between the JV parties.

f. SPECIFIC INSTRUCTIONS FOR THE TECHNICAL PROPOSAL

(1) Number of Sets of the Technical Proposal. Submit the **(1) ORIGINAL and (3) additional sets** of the written Technical Proposal, with each set separately packaged.

(2) Format and Contents of the Technical Proposal and List of Tabs. The original and all copies of the technical proposal will be appropriately labeled as such. Each set shall be organized using the tabs specified in the following chart. Note: The main tabs directly correlate to the evaluation factors identified in Section 00120.

TAB	CONTENTS OF THE TECHNICAL PROPOSAL
Factor #1	EXPERIENCE
Factor #2	PROJECT MANAGEMENT PLAN
Factor #3	RESOURCES
Factor #4	PAST PERFORMANCE

(3) Page Limitations. See paragraphs 6.d.(2) and 6.d.(6) above for format and page count instructions. The following page limitations are established for each factor described above:

- Factor #1, Experience – Limited to 1 Experience Form and 5 pages of representative design information per project. Maximum 10 projects.
- Factor #2, Project Management Plan – Limited to 6 pages total, not including organizational charts
- Factor #3, Resources – Limited to 1 page for each resume/Individual provided and three pages for capacity.
- Factor #4, Past Performance – No page limitation

Tables of content, proposal cover letters, and tabs between proposal information do not count toward any page limitations in the proposal.

(4) Detailed Submission Requirements for the Technical Proposal. The following is a detailed description of the information to be submitted under each TAB.

(i) **TAB 1: FACTOR 1, EXPERIENCE**: Demonstrate the experience of the offeror and/or team, including sub-contractors, on projects same/similar to that described in the solicitation. The projects submitted must have been performed by the offeror and/or same team member(s) who will be providing similar services under the prospective contract.

The Contractor shall complete a minimum of five (5), but no more than ten (10), "Experience Information" forms, attached at the end of this section, in response to this factor. All blocks must be filled in and all data should be accurate, current, and complete. All projects submitted must have been underway or completed with the last five years within US DOD's Centcom or Africom area of authority including: Afghanistan, Tajikistan, Iraq, Pakistan etc.. At least one (1) of the projects provided must be valued at **over \$10 million US, and all other projects must be at least \$5 million US**. For each project that included design, the offer may also submit up to 5 pages of information representative of the design efforts of the project.

Factor 1 template format guidance provided at the end of section 00110.

(ii) **TAB 2: FACTOR 2, PROJECT MANAGEMENT PLAN:** Provide a narrative that addresses the offeror's project management plan. The plan must address the following elements, as a minimum:

- Procedures used to manage the project, to include project management, quality control, and safety;
- How the contractor plans to meet major design and construction project milestones in the specifications that reflects completion of all work within the period of contract performance.
 - Provide a narrative response that addresses timely delivery and receipt of equipment and materials at the job site which coincides with the major construction project milestones and provides for protection of equipment and materials to and from an isolated project site in a hostile environment.
 - Management of concurrent work on multiple job sites if it is applicable to this project.

The offeror shall include an organizational chart depicting lines of authority and responsibility for all personnel/entities on the project, including subcontractors, from the lowest level to the corporate level. The organizational chart shall clearly indicate which entity has overall authority for the contract and identify by name and title the single Point of Contact to the Government for all project-related matters.

Factor 2 template format guidance provided at the end of section 00110.

(iii) **TAB 3: FACTOR 3 Resources:**

Subfactor: Key personnel: The offeror must provide resume data for the following key personnel: Project Manager – Design, Project Manager - Construction, Safety Officer, Quality Control Manager, Architect, Senior Civil Engineer, Senior Mechanical Engineer, Construction Superintendent, Project Security Manager, and Senior Electrical Engineer. All key personnel shall have a degree in the field of work governed by the position they are assigned to and a minimum of five (5) years of professional experience in their field.

Resume information to be provided for personnel identified above shall be limited to no more than one (1) page per person and shall include the following information as a minimum:

- Name and title
- Project assignment
- Name of firm with which associated
- Years experience with this firm and with other firms
- Education degree(s), year, specialization, if applicable
- Active professional registration, year first registered, if applicable
- Other experience and qualifications relevant to same/similar work required under this Contract

The Government will evaluate the adequacy of the Offeror's resources to successfully complete the project in accordance with the requirements outlined in Section 00110.

SubFactor: Capacity: The contractor shall submit a list of ALL current ongoing contracts or projects. The list shall include the contract number, contract amount, original contract completion date, current official contract completion date and the current progress. The contractor shall identify the key personnel assigned to each of those projects. See above subfactor. For the titles of the Key personnel that should be identified. The contractor shall provide a narrative that explains how award of this contract will affect current contracts or projects and how the current contracts or projects will affect this contract if it is awarded to the contractor. The contractor shall provide a narrative that explains their capability and plan to implement an additional project and resources available to them without adversely affecting current contracts or projects.

Factor 3 template format guidance provided at the end of section 00110.

(iv) **TAB 4: FACTOR 4, PAST PERFORMANCE:** For the projects listed under Factor 1 – Experience provide: letters of recommendations, performance evaluations, letters of appreciation, commendations, awards or certificates of appreciation:

(The following projects are to be the same projects submitted under Factor 1 Experience.)

1. Project Name & Location:
2. Customer Point of Contact: (Note: the Government may contact this customer to verify the information provided on this form)

Name:

Address:

Phone number:

Email Address:

3. Problems encountered and corrective actions taken:
4. List Change Orders and their circumstances:
5. Project scheduled Completion date Actual Completion date:

IF the above dates are different, explain reason for the change:

6. Initial Project Budget (US Dollars)
Final Actual Project cost (US Dollars)

IF the above dates are different, explain reason for the change:

7. Safety record and accident reports:
8. References: Submit the following, Customer Satisfaction letters, Letters of Appreciation, Performance Evaluations, Certification of Achievements, Letters of Recommendations. (Note: A neutral rating will be assigned IF no past performance is submitted) ATTACHMENT-B4 (CONTRACTOR PERSONNEL'S EXPERIENCE & QUALIFICATION)

The Contractor Performance Assessment Reporting System (to include ACASS, CCASS, and CPARS) will be utilized to validate past performance ratings on Department of Defense contracts and any other past performance information the Government deems necessary to evaluate a contractor's past performance. Firms without a history of past performance will be given a neutral rating.

The Government may contact references provided as part of Factor 1 – Experience for information regarding the offeror's past performance on the project and for the purposes of

assessing and verifying the scope of the work performed. Offerors should provide accurate, current, and complete contact information for references provided in the project descriptions.

Factor 4 template format guidance provided at the end of section 00110.

7. Proposal Cover Sheet

PROPOSAL COVER SHEET

1. Solicitation Number:

2. The name, address, and telephone and facsimile numbers of the Offeror (and electronic address if available):

3. A statement specifying the extent of agreement with all terms, conditions, and provisions included in the solicitation and agreement to furnish any or all items upon which prices are offered at the price set opposite each item. Statement to include any exceptions in technical or cost/price proposal or exceptions inherent in Offeror's standard terms and conditions.

4. Names, titles, and telephone and facsimile numbers (and electronic addresses if available) of persons authorized to negotiate on the Offeror's behalf with the Government in connection with this solicitation:

5. Name, title, and signature of person authorized to sign the proposal. Proposals signed by an agent shall be accompanied by evidence of that agent's authority, unless that evidence has been previously furnished to the issuing office.

8. SOURCE SELECTION USING THE BEST VALUE PROCESS. The Government will select the offer that represents the best value to the Government by using the trade-off process described in FAR Part 15. This process permits tradeoffs between cost/price and technical ("non-cost") factors and allows the Government to accept other than the lowest priced offer. The award decision will be based on a comparative assessment of proposals against all source selection criteria in the solicitation. See Section 00120.

For the award decision, all evaluation factors other than cost or price, when combined, are more important than price. All non price factors will be treated equally and all non price subfactors will be treated equally. The Government is concerned with striking the most advantageous balance between technical merit ("quality") and price to the Government (i.e., the price). The degree of importance of price could become greater depending upon the equality of the technical proposals. If competing technical proposals are determined to be essentially equal, price could become the controlling factor.

(END OF SECTION)

Template 1: EXPERIENCE

- a. Project Name & Location:
- b. Contract Number if applicable:
- c. Project type: Construction: (Y/N) Design: (Y/N) Design/Build: (Y/N)
- d. Project owner's name:

Address:
Telephone:
email:
- e. Prime Contractor: (Y/N) Sub-Contractor: (Y/N)
- f. Project completion Date:
- g. Construction Cost:
- h. Brief explanation that illustrates your design/build capabilities and relevant experiences:
- i. Schematic site plans

Template 2: PROJECT MANAGEMENT PLAN

1. Provide an Organizational Chart: (include key personnel Names and their titles)
 - a. Show the key design personnel
 - b. Show the key construction personnel
 - c. Show other firms involved such as partnerships and sub-contractors if applicable
 - d. Show the relationship between the quality control and health & safety personnel, project level management and corporate management
2. Explain the quality control process for design:
3. Explain quality control management throughout the construction process including;
 - a. Testing
 - b. Inspection
 - c. Safety
4. Explain the interactions with the Corps of Engineers and the roles that different team members will play when dealing with;
 - a. Resolving problems with modifications to the contract (design and/or construction)
 - b. Resolving potential design and/or construction delays
 - c. Reviewing and approving submittals
 - d. Attending progress meetings
 - e. Facilitating contract completion and closeouts
 - f. Explain process to control cost over runs while maintaining the project budget during design and construction.
5. Provide innovative but realistic and specific solutions to the following potential project management challenges:

- a. Identifying a qualified design firm and ensuring timely delivery of Design Plans and construction documents.
- b. Providing Site security, local community engagement, and access arrangement.
- c. Procuring the required materials and developing a transportation and security strategy that will ensure that the materials get to the construction site
- d. Organizing and using the engineering, technical, management personnel and local labor force in a manner that ensures successful completion of the project.
- e. Providing a construction and engineering methodology that will ensure success of the project.
- f. Provide a construction schedule that is efficient and effective.

6. Provide a list of all current ongoing contracts or projects:

- a. Contract Number
- b. Contract Amount
- c. Original Contract Completion Date
- d. Current Official Completion Date
- e. Current Progress
- f. Key Personnel assigned to each of those projects
- g. The Offeror shall provide a narrative that explains how award of this contract will affect current contracts or projects and how the current contracts or projects will affect this contract if it is awarded to the contractor.
- g. The Offeror shall provide a narrative that explains their capability and plan to
- h. implement an additional project and the resources available to them without adversely affecting current contract or projects.

Template 3: RESOURCES

SUB-FACTOR 1: KEY PERSONNEL for the following:

- a. Project Manager for design and for construction
- b. Project Architect
- c. Senior Structure Engineer
- d. Senior Mechanical Engineer
- e. Senior Electrical Engineer
- f. Fire protection Engineer
- g. Senior Civil Engineer
- h. Field Safety Officer
- i. Field Quality Control Manager
- j. Site Project Manager

All key personnel shall have a degree in the field of work governed by the position they are assigned to and a minimum of five (5) years of professional experience in their field. For example, a Civil Engineer must have a degree in Civil Engineering and 5 years of professional civil engineering experience.

Information to be provided for key personnel should be limited to no more than one page per person.

- a. Name:
- b. Project Title:
- c. Project Responsibilities:
- d. Years of Experience: with this Company: with other firms:
- e. Education: Degree(s) Year: Specialization:
- f. Active Registration: First year Registered:
- g. Other relevant experiences, accreditation, & qualifications:

h. How many or the percentage of the Afghan contractors & laborers who will be working on this project:

Template 4: PAST PERFORMANCE

(The following projects are to be the same projects submitted under Factor 1 Experience.)

1. Project Name & Location:
2. Customer Point of Contact: (Note: the Government may contact this customer to verify the information provided on this form)

Name:

Address:

Phone number:

Email Address:

3. Problems encountered and corrective actions taken:
4. List Change Orders and their circumstances:
5. Project scheduled Completion date Actual Completion date:

IF the above dates are different, explain reason for the change:

6. Initial Project Budget (US Dollars)
Final Actual Project cost (US Dollars)

IF the above dates are different, explain reason for the change:

7. Safety record and accident reports:
8. References: Submit the following, Customer Satisfaction letters, Letters of Appreciation, Performance Evaluations, Certification of Achievements, Letters of Recommendations. (Note: A neutral rating will be assigned IF no past performance is submitted) ATTACHMENT-B4 (CONTRACTOR PERSONNEL'S EXPERIENCE & QUALIFICATION)

(End of Summary of Changes)