

# International Central Contracting Registration Instructions

1. Go to the following website: [www.bpn.gov/ccr](http://www.bpn.gov/ccr)
  - Go to right hand side and select International Registration
2. Use the following slides to assist you as you go through the CCR process.
3. These slides are only an example, enter YOUR company data for each process

# CCR Main Page



**NEWS FLASH: Recovery vendors must register in FederalReporting.gov (see News).**

CCR Home   CCR Search   Federal Agency Registration   News   Release Notes   Request Data Access   Help  
Contractors   Grantees   International Registrants   Small Businesses   Security Notes   **630,670 Active Registrants**

- Quick Links**
- Dynamic Small Business Search
  - ORCA
  - SBA
  - Request DUNS Number
  - Federal Business Opportunities
- 

## Welcome to Central Contractor Registration (CCR)

**Central Contractor Registration (CCR)** is the primary registrant database for the U.S. Federal Government. CCR collects, validates, stores and disseminates data in support of agency acquisition missions. [Learn more about CCR Policy and Background.](#)

### Existing CCR Users

Log in to CCR

**User ID:**

**Password:**

Log In

[Forgot Password](#) [Forgot User ID](#)

---OR---

If you have not yet converted to a User ID and Password, use your DUNS and TPIN to do this before December 31, 2009.

### DUNS / TPIN Access

**DUNS:**

**TPIN:**

Create User ID and Password

[Forgot TPIN](#)

### New CCR Users

What you need to register

1. DUNS Number
2. Tax Identification Number (TIN) and Taxpayer Name
3. Statistical Information about your business
4. Electronic Funds Transfer (EFT) Information

[View Detailed Descriptions International Registrants](#)

Start New Registration

New registrations usually take 1-2 business days to process once completed by the vendor.

**Click Here to start CCR Registration**

CCR Version 4.09.4

Note to all Users: This is a Federal Government computer system. Use of this system constitutes consent to monitoring at all times.



# CCR International Registration Page: DUNS Number



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## Quick Links

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- [ORCA](#)
- [SBA](#)
- [Request DUNS Number](#)
- [Federal Business Opportunities](#)



## International Registrants

A foreign company that performs work outside the United States is required to register in the Central Contractor Registration (CCR) system in order to be awarded a contract, except under extenuating circumstances, in accordance with Federal Acquisition Regulations 4.1101(a)(5) in the [FAR](#).

1

**Step 1: Obtain a new or existing Data Universal Numbering System (DUNS) Number from Dun and Bradstreet (D&B) by using the online [web form](#) process.**

If you require additional D&B assistance, please email [ccrhelp@...](#)

Click Here to continue

### Related Links

- [NCAGE](#)
- [D&B Web Form for DUNS Number Request](#)
- [International FAQ's](#)

**Step 2: Get an NCAGE code before beginning your registration.**

Foreign companies must first obtain a North Atlantic Treaty Organization (NATO) CAGE (NCAGE) code from the appropriate source. Use the [NCAGE online form](#) to obtain your NCAGE code. In block 2 of the form, select "Other" if your country is not listed.

If the form cannot be submitted via internet, or you have any questions about this form or have problems with it, call +9269 9617766 (DSN 661-5757) or send a message to [NCAGE@dla.mil](mailto:NCAGE@dla.mil).

**Step 3: Register in CCR.**

You may begin your CCR registration 24 hours after you have received your D&B DUNS number.

A U.S. Tax Identification Number (TIN) and Electronic Funds Transfer (EFT) information are NOT required if you are located in a foreign country.

Start Registration

CCR Version 4.09.4

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# Data Universal Numbering System (DUNS) Registration



Decide with Confidence

Thank you for using the D&B online webform process for US Govt Contractors and Grantees!

[Begin D-U-N-S Search/  
Request Process](#)

[About the D&B  
D-U-N-S Number](#)

[Frequently Asked  
Questions \(FAQ\)](#)

[D&B, CCR, Grants  
Contacts](#)

[D&B's Privacy  
and Data Policy](#)

Welcome to the D&B D-U-N-S Request Service  
for US Federal Government Contractors and Grantees

Dun & Bradstreet (D&B) provides a D-U-N-S Number, a unique nine digit identification number, for each physical location of your business.

D-U-N-S Number assignment is FREE for all businesses required to register with the US Federal government for contracts or grants.

[Click here](#) to request your D-U-N-S Number via the Web. If one does not exist for your business location, it can be created within 1 business day.

[Click here](#) to request your D-U-N-S Number by phone, (for U.S., Puerto Rico, and U.S. Virgin Islands Only).

For technical difficulties, contact [govt@dnb.com](mailto:govt@dnb.com)

2

Click Here on to  
get DUNS



Decide with Confidence

[Company Lookup >](#)

[Search >](#)

## Search

[D&B D-U-N-S Request Home Page](#)

[About the D&B D-U-N-S Number](#)

[Frequently Asked Questions \(FAQ\)](#)

[D&B, CCR, Grants Contacts](#)

[D&B's Privacy and Data Policy](#)

3

Please select the country where your company is physically located. If you do not see your country listed, please contact [govt@dnb.com](mailto:govt@dnb.com)

Select a country...

### Select Country:

1. Cambodia
2. Bangladesh
3. Laos
4. Vietnam
5. Sri Lanka



Company Lookup > Search >

### Search

Fill out the following information to search for

Please select the country where your company is located. If you do not see your country listed, please contact us.

4

Enter the following information for companies located in CAMBODIA and click the submit button to execute your search.

Business Name

Street

City

Phone

Not needed



[Click here for a new image](#)

Enter the verification code shown:

This is to prevent automated registrations

Submit 5

Click Here to continue

**EXAMPLE ONLY!**  
Enter YOUR business information here, enter verification code on your internet screen (NOT EN7bnB), phone number is not necessary.

**D&B D-U-N-S Request Home Page**

About the D&B D-U-N-S Number

Frequently Asked Questions (FAQ)

D&B, CCR, Grants Contacts

D&B's Privacy and Data Policy



Decide with Confidence

[Company Lookup >](#) [Search >](#) [Results >](#)

## Search Results

Sorry! No results were found matching your search request.  
Please try one of the following:

[Search Again](#) (try a former business address) OR

[Request a New D-U-N-S Number](#)

6

Click  
Here to  
continue

### Request for New D-U-N-S Number

Any affiliated companies at the same address, will not be affected. If there are affiliated companies at the same address, please specify in the Notes section.

Complete the information below to obtain a new D-U-N-S Number for your company's physical location.

Note: All fields are required unless otherwise indicated.

6

Complete all of the fields with YOUR business information.

**Company Name**

Legal Name

Legal Structure

Tradestyle Name 1 (optional)

Tradestyle Name 2

Tradestyle Name 3

Phone Number of Business

**Physical Address**

Street

City

State

ZIP

Country

**Mailing Address (optional)**  Same as Physical Address

Street/ P.O. Box

City

State

ZIP

Country

**Organization Information**

Executive Name

Title

Primary SIC code

Description of Operations

Socioeconomic Data

Number of Employees (includes owners, partners, and/or officers)

Annual Sales or Revenue

**Parent Organization (optional)**

Name

Street

City

State

ZIP

Country

**Notes (optional)**

Select:

- Corporation
- Government
- Limited Liability Company
- Non-Profit, Partnership
- Proprietorship

Choose YOUR country

Select:

- Minority Owned
- Veteran Owned
- Women Owned
- No Special Ownership Status

7

[Submit Your Request](#)

Click Here to continue

# NCAGE Code



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If you require additional D&B assistance, please email [ccrhelp@dnb.com](mailto:ccrhelp@dnb.com).

### Step 2: Get an NCAGE code before **1** beginning your registration in CCR.

Foreign companies must first obtain a North Atlantic Treaty Organization (NATO) CAGE (NCAGE) code from the appropriate source. Use the [NCAGE online form](#) to obtain an NCAGE. In block 2 of the form, select "Other" if your country is not listed.

If the form cannot be submitted via internet, or you have questions about this form or have problems with it, call +9269 9617766 (DSN 661-5757) or send a message to [NCAGE](#).

**Click Here to continue**

### Step 3: Register in CCR.

You may begin your CCR registration 24 hours after you have received your D&B DUNS number.

A U.S. Tax Identification Number (TIN) and Electronic Funds Transfer (EFT) information are NOT required if you are located in a foreign country.

[Start Registration](#)

**Related Links**

- [NCAGE](#)
- [D&B Web Form for DUNS Number Request](#)
- [International FAQ's](#)



CCR Version 4.09.4

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# NCAGE Code

## HOW TO OBTAIN A NATO CAGE CODE THE REQUIRED FORM AND INSTRUCTIONS

Foreign registrants in CCR must have a NATO Commercial and Governmental Entity (NCAGE) Code assigned. If your organization does not already have an NCAGE assigned, for most countries you can obtain one using the form shown below. If you cannot submit this form by Internet, you can obtain an NCAGE by contacting the National Codification Bureau of the country where your organization is located. For a list of addresses, go to [http://www.dlis.dla.mil/nato\\_poc.asp](http://www.dlis.dla.mil/nato_poc.asp). **Note to U.S. submitters: Organizations with an address containing APO, FPO, or AE do not need an NCAGE assigned by an Allied Nation and should not fill out this form. Instead, register in the Central Contractor Registration (CCR) system at [www.ccr.gov](http://www.ccr.gov) and you will receive a U.S. CAGE Code.**

Companies shall be allowed to apply directly to NCBs for NCAGE Code assignments.

When you select a country in block 2 to send this form to, after you click on the "Submit" button at the bottom of the form, it will be automatically routed by e-mail to that country for processing. If you put an e-mail address in Block 1 of the request form, you will receive a copy of the request by e-mail when you submit the form.

To request an NCAGE from a country other than the countries listed in the block 2, connect to the non-NATO NCAGE tool at <http://nmcriplus.namsa.nato.int>. That site is hosted by the NATO Maintenance and Supply Agency (NAMSA) in Luxembourg. When you get to that Web site, click on the "CAGE Code Request" tab and follow the instructions. The first screen you will come to will allow you to check to see if an NCAGE is already assigned to the company that you require an NCAGE for. If your search does not find an existing NCAGE, click on the tab called "Request New CAGE" at the bottom of the search results screen. Follow the instructions provided on the Web site. After you submit your request, you will automatically receive: 1) a request confirmation/validation e-mail message and 2) a second e-mail message once the CAGE request is processed (assignment of the code or reject of the request).

You may use this form to make requests for NCAGE assignments from the United States only if your company or organization is located inside the U.S. If your company or organization is located inside the U.S. or if you are located at a U.S. military facility overseas, you should make your request by registering your company with CCR at [www.ccr.gov](http://www.ccr.gov). Send a message to the Customer Contact Center via email: [dlacontactcenter@dlamail](mailto:dlacontactcenter@dlamail) or phone 269-961-7766 if you have questions. Note: CAGE codes for U.S. territories like Guam, Puerto Rico, Virgin Islands, and Northern Mariana Islands will be assigned by the U.S. by registering in CCR.

### Federal Acquisition Circular 2001-16, Dated October 01, 2003 Subpart 4.11 Central Contractor Registration, 4.1102 Policy

- (a) Prospective contractors shall be registered in the CCR database prior to award of a contract or agreement, except for-....
- (3) Contracts awarded by-
- (i) Deployed contracting officers in the course of military operations, including, but not limited to, contingency operations as defined in 10 U.S.C. 101(a)(13) or humanitarian or peacekeeping operations as defined in 10 U.S.C. 2302(7); or
- (ii) Contracting officers in the conduct of emergency operations, such as responses to natural or environmental disasters or national or civil emergencies, e.g., Robert T. Stafford Disaster Relief and Emergency Assistance Act (42 U.S.C. 5121);....
- (5) Awards made to foreign vendors for work performed outside the United States, if it is impractical to obtain CCR registration;....

Prior to registering in CCR, insure that your newly assigned NCAGE is listed on the Business Identification Number Cross-Reference System (BINCS) at [www.bpn.gov/bincs](http://www.bpn.gov/bincs). If the assigned NCAGE is not listed in BINCS call 269-961-4623 or send a message to [NCAGE@dlamail](mailto:NCAGE@dlamail).

If you have any questions about this form or have problems with it, call 269-961-7766 or send a message to [NCAGE@dlamail](mailto:NCAGE@dlamail).

NATO CODIFICATION SYSTEM - SYSTÈM OTAN DE CODIFICATION  
REQUEST FOR A NATO COMMERCIAL AND GOVERNMENT ENTITY CODE (NCAGE) /  
DEMANDE D'UN CODE ORGANISME COMMERCIAL OU GOUVERNEMENTAL OTAN (NCAGE)

[Additional instructions for completing this form](#)

2

Click  
Here to  
continue



# NATO Codification Tools



Home

3

Click Here to continue

## Welcome

Welcome to the online NATO Codification tools published by AC/135 ([www.nato.int/codification](http://www.nato.int/codification)):

- NATO MASTER CATALOGUE OF REFERENCES FOR LOGISTICS (NMCRL).
- NATO COMMERCIAL AND GOVERNMENTAL ENTITIES (NCAGE) Tool.
- NATO MULTILINGUAL CLASSIFICATION AND ITEM NAME DIRECTORIES (ACODP-2/3)

The minimum requirement to use the NATO Codification Web sites are:

- Screen resolution: 1024x768
- Browser supported: IE6+, Firefox 2+

## NMCRL+

The NMCRL contains codification information from each NATO and sponsored countries' National Codification Bureau.

It is accessible to governmental and private entities, having contracted an active subscription.

For more information connect to <http://www.nato.int/nmcrl>.

Subscription support : [nmcrl@namsa.nato.int](mailto:nmcrl@namsa.nato.int) Technical support : [procctrl@namsa.nato.int](mailto:procctrl@namsa.nato.int)

## CAGE Code request

This tool:

- provides search capabilities on all NATO and non-NATO CAGE Codes;
- allows to request S-CAGE (non-NATO entities) or I-CAGE (International entities) codes as well as to propose updates to existing codes.

The access to this tool is free (no subscription is required).

NCAGE support : [ncage@namsa.nato.int](mailto:ncage@namsa.nato.int)

## ACODP-2/3

- **NOT** needed: CAGE Code, Phone number, Website URL, and Identification Number (IDN).
- Complete remaining fields with **YOUR** business information.

**NATO Codification Tools**

NMCR + CAGE Code Request ACodP2/3

Home > CAGE Code Request

Welcome in the online Cage Code request tool.  
STEP 1 : Screening/search on existing CAGE Codes (activated with ).

**Search Criteria**

|   |  |
|---|--|
| <b>CAGE Code</b><br><input type="text"/>            | <b>Postal Code</b><br><input type="text"/>                 |
| <b>Organization Name</b><br><input type="text"/>    | <b>Phone Number</b><br><input type="text"/>                |
| <b>Country</b><br>Type Here<br><input type="text"/> | <b>Website URL</b><br><input type="text"/>                 |
| <b>City</b><br><input type="text"/>                 | <b>Identification Number (IDN)</b><br><input type="text"/> |

**4**

Click Here to search for CAGE code for YOUR company

- Search should result in no data found.
- Select “Request New CAGE”

The screenshot shows the NATO Codification Tools interface. At the top, there is a navigation bar with the NATO logo and the text "NATO Codification Tools". Below this, there is a breadcrumb trail: "Home > CAGE Code Request". A blue information banner contains the text: "If no CAGE Code available, activate 'Request New CAGE' button." The main content area is divided into two sections: "Search Criteria" and "Results". The "Search Criteria" section contains several input fields: "CAGE Code", "Organization Name", "Country", "City", "Postal Code", "Phone Number", "Website URL", and "Identification Number (IDN)". The "Results" section displays the message: "No result has been found, according to your search criteria". In the bottom right corner, there is a button labeled "Request New CAGE". A yellow callout box with the number "5" and an arrow points to this button. The callout box contains the text: "Click Here to request New CAGE Number".

Click Here to request  
New CAGE Number

- Select Type of Entity
- Emergency Level as “Routine”
- Supranational Organization as “No”
- Select “OK” at bottom of screen

**NATO Codification Tools**

NMCRL + CAGE Code Request ACodP2/3

Home > Request New Cage Assignment

Current application allows to request S-CAGE Codes for entities located in non-NATO countries or I-CAGE codes for SUPRA-national organizations like ISO, United Nations UN, NATO agencies etc

**Country Check**

**Type of Entity\***  
A Private Company

**Emergency Level\***  
Routine

**Is the entity to be registered is a supranational organization?\***  
 Yes  No

! Yes means I CAGE. No means S CAGE.

**Country\***  
CAMBODIA

6 OK

Select:  
• A private company  
• A government entity  
• An individual  
• or Other

Click Here to continue

- Enter your company's information here
- Required are First & Last Name, Email Address

The screenshot shows the NATO Codification Tools web application interface. At the top, there is a navigation bar with the NATO logo and the text 'NATO Codification Tools'. Below this, there is a breadcrumb trail: 'Home > Request New Cage Assignment'. A blue information banner contains a warning icon and the text: 'Information related to the CAGE request initiator (data not recorded in the CAGE database). Please make sure your email address is valid, if not your request won't be processed.' The main form area is titled 'Initiator Data' and contains several input fields. The 'First Name\*' field contains 'John', and the 'Last Name\*' field contains 'Doe'. The 'Email\*' field contains 'your.name@email.com'. Other fields include 'Country', 'Organization Name', 'Address', 'Phone Number', and 'Fax Number'. At the bottom right of the form, there is a 'Step 2' button. A yellow callout box with the number '7' and the text 'Click Here to continue' has an arrow pointing to the 'Step 2' button.

Home > Request New Cage Assignment

Information related to the CAGE request initiator (data not recorded in the CAGE database). Please make sure your email address is valid, if not your request won't be processed.

**Initiator Data**

**First Name\***  
John

**Last Name\***  
Doe

**Organization Name**  
Company Name

**Address**  
Company Address

**Country**

**Email\***  
your.name@email.com

**Phone Number**

**Fax Number**

7

Click Here to continue

Step 2

- Input YOUR company's information
- Required are Organization Name, Geographical Location, & Email address



Enter a maximum of information related to the entity to be recorded in the CAGE database. At least 1 of the 2 addresses (Geographical Location or Postal Location), has to be provided.

### Cage Data

#### Organization Data - Generals

Organization Name\*

Country

Identification Number (IDN)

State

#### Organization Data - Geographical Location (\*)

Address 1

Address 2

City

Postal Code

#### Organization Data - Postal Location (\*)

Post Office Box

City

Postal Code

#### Organization Data - Contact

Phone Number

Fax Number

Email\*

Website URL

#### Organization Data - Additional Information

Organization Code

National Standard Industrial Classification Code (NSICC)

Classification System of Economic Activities (NACE)

Universal Standard Product And Services Classification (UNSPSC)

North American Classification System (NAICS)

Common Procurement Vocabulary Code (CPVC)

8

Click Here to continue

Back

Step 3

- Select “NO” for all types of activity
- Put either Design-Build Construction Services OR Quality Assurance Services under “Other”
- Copy the selections for “Future Business” and “Former CAGE code”

**Request Data**

Organization Data - Generals

**Type of Entity**  
A Private Company  
**Other**

**Questionnaire - Type of activity**

**Development of Public Standards\***  
 Yes  No

**Designer of Goods\***  
 Yes  No

**Manufacturer of Goods\***  
 Yes  No

**Vendor of Goods\***  
 Yes  No

**Service Provider\***  
 Yes  No

**Other**  
DESIGN-BUILD CONSTRUCTION SERVICE OR QA SERVICE

**Questionnaire - Future business**

**The CAGE Code Needed for an Invitation to Tender\***  
 Yes  No

**A Contract With an Armed Force or a NATO Agency Is in Preparation or Already Signed?\***  
 Yes  No

**The CAGE Code is Requested by the US Central Contract Registration (CCR)\***  
 Yes  No

**Questionnaire - Former CAGE code**

**A CAGE Code Was Previously Allocated\***  
 Yes  No

Back Step 4

9

|  |  |
|--|--|
| <b>Initiator Data</b>  |  |
| <b>First Name</b><br>John  | <b>Country</b>   |
| <b>Last Name</b><br>doe  | <b>Email</b><br>your_email@email.com   |
| <b>Organization Name</b>   | <b>Phone Number</b>  |
| <b>Address</b>   | <b>Fax Number</b>  |
| <b>Cage Data</b>   |  |
| <b>Organization Data - Generals</b>  |  |
| <b>Organization Name</b><br>YOUR COMPANY   | <b>Identification Number (IDN)</b>   |
| <b>Country</b><br>CAMBODIA   | <b>State</b>   |
| <b>Is the entity to be registered is a supranational organization?</b><br>No                     |  |
| <b>Organization Data - Geographical Location (*)</b>   |  |
| <b>Address 1</b><br>111 ST   | <b>City</b><br>PHNOM PENH  |
| <b>Address 2</b>   | <b>Postal Code</b><br>12000  |
| <b>Organization Data - Postal Location (*)</b>   |  |
| <b>Post Office Box</b>   | <b>City</b>  |
|  | <b>Postal Code</b>   |
| <b>Organization Data - Contact</b>   |  |
| <b>Phone Number</b>  | <b>Email</b><br>your_email@email.com   |
| <b>Fax Number</b>  | <b>Website URL</b>   |
| <b>Organization Data - Additional Information</b>  |  |
| <b>Organization Code</b>   | <b>Universal Standard Product And Services Classification (UNSPSC)</b>               |
| <b>National Standard Industrial Classification Code (NSICC)</b>                                  | <b>North American Classification System (NAICS)</b>                                  |
| <b>Classification System of Economic Activities (NACE)</b>                                       | <b>Common Procurement Vocabulary Code (CPVC)</b>                                     |
| <b>Request Data</b>  |  |
| <b>Organization Data - Generals</b>  |  |
|  | <b>Type of Entity</b><br>A Private Company<br><b>Other</b>                           |
| <b>Questionnaire - Type of activity</b>  |  |
| <b>Development of Public Standards</b><br>N  | <b>Vendor of Goods</b><br>N  |
| <b>Designer of Goods</b><br>N  | <b>Service Provider</b><br>N   |
| <b>Manufacturer of Goods</b><br>N  | <b>Other</b><br>DESIGN-BUILD CONSTRUCTION SERVICE OR QA SERVICE                      |
| <b>Questionnaire - Future business</b>   |  |
| <b>The CAGE Code Needed for an Invitation to Tender</b><br>N                                     | <b>The CAGE Code is Requested by the US Central Contract Registration (CCR)</b><br>Y |
| <b>A Contract With an Armed Force or a NATO Agency Is in Preparation or Already Signed?</b><br>Y |  |
| <b>Questionnaire - Former CAGE code</b>  |  |
| <b>A CAGE Code Was Previously Allocated</b><br>N   | <b>If YES, Provide the CAGE Code</b>   |
|  | <b>And the Organization Name</b>   |

- Review YOUR company data
- If all information is correct select the “Create” button on the bottom right hand side of the webpage

**Click Here to Create CAGE Number**

10

# CCR International Registration Page



**NEWS FLASH: Recovery vendors must register in FederalReporting.gov (see News).**

|             |            |                             |                  |                |                            |      |
|-------------|------------|-----------------------------|------------------|----------------|----------------------------|------|
| CCR Home    | CCR Search | Federal Agency Registration | News             | Release Notes  | Request Data Access        | Help |
| Contractors | Grantees   | International Registrants   | Small Businesses | Security Notes | 630,603 Active Registrants |      |

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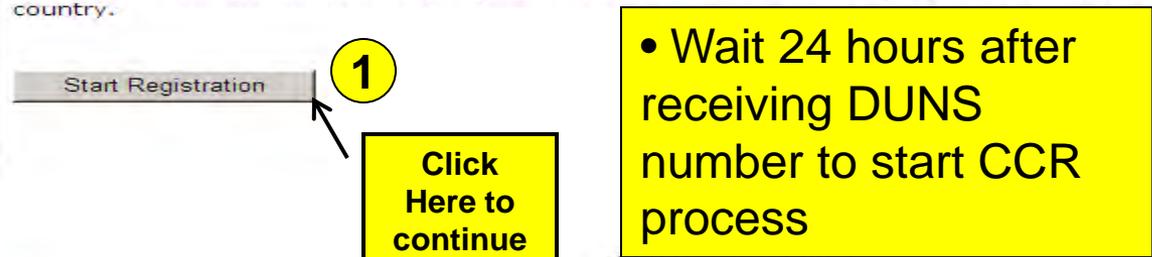
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## Related Links

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CCR Version 4.09.4

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- Input YOUR legal business name (Must match Bank Information)
- DBA: Company Name, Example: AAA
- Address
- Country: Cambodia, Vietnam, Laos, Bangladesh, or Sri Lanka



Quick Links

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- [ORCA](#)
- [SBA](#)
- [Request DUNS Number](#)
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## New Registration

### Enter Your Organization's Information

Organization Information

\* Required Information

DUNS\*:

Please enter a value for the DUNS number field.

Legal Business Name:

Doing Business As (DBA):

Physical Street Address:

City:

U.S. State or Canadian Province:

Foreign Province:

Zip+4/Postal Code:

Country:

2

Click Here to continue

# New Registration

## Verify Your Results With D&B

If you click "Accept/Continue Registration", the information from D&B will appear in your CCR registration.

If changes to your company name or physical address are needed, please click "Cancel" and contact D&B to make corrections before proceeding with your CCR registration.

Contact D&B at 1-866-705-5711 (US Only) or [ccrhelp@dnb.com](mailto:ccrhelp@dnb.com) (International).

| Data You Input       | D&B Data               |
|----------------------|------------------------|
| Alpha Janitorial Inc | ALPHA JANITORIAL, INC. |
| 5018 W 121st Street  | 5018 W 121ST ST        |
| Alsip                | ALSIP                  |
| IL                   | IL                     |
| 60803-3117           | 608033117              |
| USA                  | USA                    |

**3** Click Here to continue

Accept/Continue Registration Cancel

Your Company Data entered from previous page

Your Company Data entered for DUNS number (STEP 1)

**Does Your Data Match D&B (DUNS) Data? If so, accept and next page is creating a user account. If not go back and use the same address information from your DUNS number registration**

# New Registration

Although DUNS number 831226449 is correctly formatted, the information you input did not sufficiently match what is on file at D&B for this DUNS Number.

You may:

1. Try again by correcting your input below OR
2. Contact D&B to make a change to your D&B DUNS Record.  
US Registrants: D&B Customer Service 1-866-705-5711  
International Registrants: D&B Webform or e-mail [ccrhelp@dnb.com](mailto:ccrhelp@dnb.com)

You may re-attempt New Registration 24-48 hours after D&B has confirmed the change to your D&B DUNS record.

**What you will see if your Data input and DUNS information does not match. Try again by entering your company data.**

# Click Create User Account

## New Users

If you have not yet created a user account, please [Create a User Account](#)

4

Click  
Here to  
continue

## Existing Users

User ID:

Password:

Log In

[Forgot Password](#) [Forgot User ID](#)

# Enter User Information and Choose Security Questions

## Create User Account

### Enter User Information (\* Required Information)

**Email\*:**   
(e.g. email@bpn.gov)

**User ID\*:**

**Password\*:**   
min 8 characters, case sensitive  
1 each: upper/lower case, number, special character

**Confirm Password\*:**   
[See Additional Password Rules](#)

**First Name\*:**

**Last Name\*:**

**Telephone\*:**   
(e.g. 202-555-1212)

**Telephone Ext:**  International Number

**Make sure to check this block for International Phone numbers**

### Choose Security Questions (\* Required Information)

Please answer all 5 security questions with easily remembered, one-word answers. These questions will be used to verify your identity if you need to reset your password.

Please Select a Security Question...  \*

5

**Click Here to continue**

# User Account Created—Click Continue

Create User Account

## User Account Confirmation

Your user account has been successfully created.

Your User ID: ccrtest5



Example  
only

Name:

Email Address: American@email.com

6

Continue



Click  
Here to  
continue

# Manage Registrations Page: Click New Registration



This is an outage message from the database.

CCR Home CCR Search Federal Agency Registration News Release Notes Request Data Access Help

**7** [New Registration](#) [Manage Registrations](#) [Edit User Information](#) [Change Password](#) [Log Out](#)

## Quick Links

[Dynamic Small Business Search](#)

[ORCA](#)

[SBA](#)

[Request DUNS Number](#)

[Federal Business Opportunities](#)

Welcome Suzie

**Click Here to continue**

## Manage Registrations

CCR registrations linked to

| DUNS      | CAGE  | Company Name              | Status   | View                 | Update / Renew               | Manage Users          |
|-----------|-------|---------------------------|--|----------------------|------------------------------|-----------------------|
| 132388930 | 3Z6G3 | ESA OPERATING LESSEE INC. | Active in CCR; Changes Pending; Registration valid until 02/10/2007. ... | <a href="#">View</a> | <a href="#">Update/Renew</a> | <a href="#">Users</a> |

## Add an existing registration to your account

Please enter the DUNS and TPIN for the registration you wish to add to your user account.

DUNS:   
TPIN:

Add



Note to all Users: This is a Federal Government computer system. Use of this system constitutes consent to monitoring at all times.



# Instructions Page—Read and Click Continue Registration



Registration Status

**New Registration**

Navigation Menu

| Required Information                   | Status |
|--|--------|
| <a href="#">General Information</a>    | -      |
| <a href="#">Corporate Information</a>  | -      |
| <a href="#">Goods / Services</a>       | -      |
| <a href="#">Financial</a>              | -      |
| <a href="#">Points of Contact</a>      | -      |
| <a href="#">Executive Compensation</a> | -      |
| <a href="#">Proceedings</a>            | -      |
| <a href="#">IRS Consent</a>            | -      |
| Optional Pages                         | Status |
| <a href="#">Optional Contacts</a>      | NR     |
| <a href="#">EDI</a>                    | NR     |
| <a href="#">Disaster Response</a>      | NR     |
| <a href="#">DUNS +4</a>                | NR     |
| D&B Monitoring                         | Status |
| <a href="#">D&amp;B Monitoring</a>     | NR     |

System Messages

## How to Complete Your CCR Registration

- Enter valid data in all required fields for each of the required pages listed in the Navigation Menu (on the left).
- Click the "Validate/Save Data" button at the bottom of each required page.
- On the left Navigation Menu, verify that all required pages are updated (indicated by a green status box with a white check).
- A Registration Completion Page will appear once all required fields have been successfully completed.

*Validation takes 1-2 business days and will result in an email. Please contact the help desk if you have not received your email within 3-4 business days.*

*Accuracy and maintenance of data is your responsibility and registrations must be validated yearly to maintain an Active CCR status.*

**8** Continue Registration

**Click Here to continue**

For Official Use Only.

# General Information

[Page Help](#)

Missing or Invalid Data    Required Data    View-Only Data (Edits not allowed)

## Identifying Information

DUNS:  **YOUR DUNS Number**

CAGE/NCAGE Code:  \*NCAGE Mandatory if outside the U.S. **YOUR NCAGE Number**

Legal Business Name:  **Same as Wire Transfer Paperwork**

Doing Business As (DBA):

TIN/EIN:

SSN:  Enter SSN only if sole Proprietor without a TIN

Division Name:

Division Number:

Company URL:

## Physical Address

Physical Street Address 1:  **YOUR Companies Address**

Physical Street Address 2:

City:

State:  USA and Canadian registrants only. **YOUR Companies Province**

Province:  All countries other than USA or Canada.

Zip+4/Postal Code:

Country:  **YOUR Country**

## \* Mailing Address

Copy address information to multiple contacts by clicking the [Create Contact Template] button and following the instructions.

Name:  **Select to make Mailing address template, will be stored for use in CCR, can be used for other areas of registration**

Address Line 1:

Address Line 2:

City:

U.S. State or Canadian Province:

Province:  All countries other than USA or Canada.

Zip/Postal Code:

[U.S. Zip+4 Code Look-up](#)

Country:

## Business Information

Business Start Date:  (MM/DD/YYYY) **Date you started business**

Fiscal Year End Date:  (MM/DD)

## Location (Optional)

Please enter the following data for the location on this registration:

Receipts (3 year average) at this Location:

Number of Employees (12 months average) at this Location:

The Small Business Administration may use this information for programs such as HUBZone and Small Business Size Status Determinations.

The following information will be used to derive your business size status based on SBA size standards.

## World-wide Organization (Required)

Please enter the worldwide data for your organization to include parent, all affiliates, and all locations including your individual location. If you entered location information above, the numbers you enter for worldwide must be greater than or equal to the numbers entered in the location size.

Penalties for misrepresentation as a small business include fines of not more than \$500,000 or imprisonment for not more than 10 years, or both; administrative remedies; and suspension and debarment as specified in subpart 9.4 of title 48, Code of Federal Regulations.

Total (3 year average) Receipts:  **YOUR Companies info**

Total Number (12 months average) of Employees:  **YOUR Companies AVG number of employees**

Company Security Level:

Employee Security Level:  Select the highest employee security level.

## Information Opt-Out

You may [opt out](#) from displaying your company information on the CCR Public Search page. This may result in a reduction in federal government business opportunities. Please select one of the following options:

- I authorize my company information to be displayed in CCR's Public Search.
- I DO NOT authorize my company information to be displayed in CCR's Public Search.

[Page Help](#)

**Continue here**

# Create Contact Template

## Create Contact Template

The information you enter below can be automatically copied to any Point of Contact in CCR by clicking the [Paste Contact Template] button in the desired Point of Contact.

Fill this template with the Accounts Receivable Point of Contact contact information.

### Template Fields

Name:

E-mail Address:

Address Line 1:

Address Line 2:

City:

State:

Province:

Zip/Postal Code:  [U.S. Zip+4 Code](#)

[Look-up](#)

Country:

U.S. Phone Number:

Telephone Extension:

Non-U.S. Phone Number:

Fax Number:

**YOUR Phone number**

**Save and Continue**

Cancel Save

Errors from not filling in mandatory fields, will only appear if you did not put the proper information in the required fields

|                           |   |
|---------------------------|---|
| <u>EDI</u>                | <input type="button" value="NR"/>           |
| <u>Disaster Response</u>  | <input type="button" value="NR"/>           |
| <u>DUNS +4</u>            | <input type="button" value="NR"/>           |
| D&B Monitoring            | <a href="#">Status</a>                      |
| <u>D&amp;B Monitoring</u> | <input checked="" type="button" value="✓"/> |

- System Messages**
- Business Start Date is a required value.
  - Either an SSN or TIN/EIN is required, but not both.
  - Fiscal Year End is a required value and must be a month and day combination: MM/DD.
  - Mailing Address is required.
  - Either an SSN or TIN/EIN is required, but not both.

(DBA):

 TIN/EIN:   
Either an SSN or TIN/EIN is required, but not both.

 SSN:  Enter SSN only if sole Proprietor without a TIN  
Either an SSN or TIN/EIN is required, but not both.

Division Name:

Division Number:

Company URL:

**Physical Address**

Physical Street Address 1:

# Corporate Information Page



[CCR Home](#) [CCR Search](#) [Federal Agency Registration](#) [News](#) [Release Notes](#) [Request Data Access](#) [Help](#)

[Home](#) [Manage Registrations](#) [New Registration](#) [Delete Registration](#) [View Registration](#) [Help](#) [Log Out](#)

Registration Status

**New Registration**

### Corporate Information

[Page Help](#)

 Missing or Invalid Data  Required Data  View-Only Data (Edits not allowed)

Relationship

**\*** What type of relationship do you or your organization want to have with the Federal Government? (Please indicate the type of opportunities you plan to pursue with the Government. Select one.)

Grants

Contracts  **SELECT**

Contracts and Grants

Organization Type

**\*** Please categorize your organization:

U.S. Federal, State, Local, Tribal, or Foreign Government entity/agency

Business or Organization  **SELECT**

[Page Help](#)

[Validate/Save Data](#)  **Save and Continue**

For Official Use Only.

Navigation Menu

| Required Information                   | Status                              |
|--|-------------------------------------|
| <a href="#">General Information</a>    | <input checked="" type="checkbox"/> |
| <a href="#">Corporate Information</a>  | <input type="checkbox"/>            |
| <a href="#">Goods / Services</a>       | <input type="checkbox"/>            |
| <a href="#">Financial</a>              | <input type="checkbox"/>            |
| <a href="#">Points of Contact</a>      | <input type="checkbox"/>            |
| <a href="#">Executive Compensation</a> | <input type="checkbox"/>            |
| <a href="#">Proceedings</a>            | <input type="checkbox"/>            |
| <a href="#">IRS Consent</a>            | <input type="checkbox"/>            |

| Optional Pages                    | Status                      |
|-----------------------------------|-----------------------------|
| <a href="#">Optional Contacts</a> | <input type="checkbox"/> NR |
| <a href="#">EDI</a>               | <input type="checkbox"/> NR |
| <a href="#">Disaster Response</a> | <input type="checkbox"/> NR |
| <a href="#">DUNS +4</a>           | <input type="checkbox"/> NR |

| D&B Monitoring                     | Status                              |
|------------------------------------|-------------------------------------|
| <a href="#">D&amp;B Monitoring</a> | <input checked="" type="checkbox"/> |

System Messages

# Select Organization Type: Business or Organization

## Organization Type

\* Please categorize your organization:

- U.S. Federal, State, Local, Tribal, or Foreign Government entity/agency
- Business or Organization

**SELECTED FROM PREVIOUS PAGE**

## Organizational Structure

\* Please indicate the form of your Business or Organization as defined by the IRS. (Check one)

- Corporate Entity, Not Tax Exempt (Firm pays U.S. Federal Income Taxes or U.S. Possession Income Taxes)
- Corporate Entity, Tax Exempt (Firm does not pay U.S. Federal Income Taxes nor U.S. Possession Income Taxes)
- Partnership or Limited Liability Partnership
- Sole Proprietorship
- International Organization
- Other

**SELECT**

Check one if applicable.

- Limited Liability Company (if applicable)
- Subchapter S Corporation (if applicable)

## Business Information

\* Is your Business/Organization one of the following?

- Foreign Owned and Located
- Small Agricultural Cooperative

**SELECT**

\* What is your Organization's Profit Structure? Please check one of the following.

- For-Profit Organization
- Nonprofit Organization
- Other Not for Profit Organization

**SELECT**

\* If your business qualifies in one of the following Socio-Economic Categories, check all that reflect the current status of your business. Small Business status will automatically be derived from the receipts, number of employees, assets, or megawatt hours, and NAICS codes entered in the General Information portion of the registration.

- Community Development Corporation Owned Firm
- Labor Surplus Area Firm

**NOT APPLICABLE**

\* These categories require that the firm is 51% owned and the management and daily operations are controlled by one or more members of the selected socio-economic group.

- Self Certified Small Disadvantaged Business
- Veteran Owned Business
- Service Disabled Veteran Owned Business
- Woman Owned Business
- Minority Owned Business (If selected then one sub-type is required.)
  - Asian-Pacific American Owned
  - Subcontinent Asian (Asian-Indian) American Owned
  - Black American Owned
  - Hispanic American Owned
  - Native American Owned
  - Other than one of the preceding

**NOT APPLICABLE**

## Other Business Factors (Optional Information)

\*

Does your Organization qualify as one of the following? (Optional information. Check if the types apply to your organization.)

- Community Development Corporation
- Domestic Shelter
- Educational Institution
- Foundation
- Hospital
- Veterinary Hospital

**NOT APPLICABLE**

If your Organization is an Education Entity, does it qualify as one of the following? (Optional information. Check if the types apply to your organization.)

- 1862 Land Grant College
- 1890 Land Grant College
- 1994 Land Grant College
- Historically Black College or University (HBCU)
- Minority Institutions
- Private University or College
- School of Forestry
- Hispanic Servicing Institution
- State Controlled Institution of Higher Learning
- Tribal College
- Veterinary College
- Alaskan Native Servicing Institution (ANSI)
- Native Hawaiian Servicing Institution (NHSI)

**NOT APPLICABLE**

What is the Nature of your organization's Business? (Optional information. Check all that apply)

- Architecture and Engineering (A&E)
- Construction Firm
- Manufacturer of Goods
- Research and Development
- Service Provider

**SELECT ONE:  
IF DESIGN BUILD  
OR  
IF QUALITY ASSURANCE**

Is your business certified by a state certifying agency as a Department of Transportation (DOT) Disadvantaged Business Enterprise (DBE)?

- Yes - DoT Certified DBE

If your organization is a Federally Recognized Native American Entity, check all that apply.)

- Alaskan Native Corporation Owned Firm
- American Indian Owned
- Indian Tribe (Federally Recognized)
- Native Hawaiian Organization Owned Firm
- Tribally Owned Firm

**NOT APPLICABLE**

**Save and Continue**

Validate/Save Data

# Goods/Services Page

## Goods / Services

[Page Help](#)

 Missing or Invalid Data    Required Data    View-Only Data (Edits not allowed)

### NAICS Codes

North American Industry Classification System (2007 NAICS codes only).

6 numeric digits  
Maximum of 1,000 codes

**INPUT ONLY ONE:**  
**Design Build:**  
**236220**  
**Quality Assurance:**  
**541350**

The North American Industry Classification System (NAICS) identifies what type of activity (e.g. Agriculture, mining, construction, manufacturing, etc.) your business performs as well as the type of product or service you offer. The government buyers will access CCR to query those vendors with appropriate 2007 NAICS to meet their procurement needs. Please refer to <http://www.census.gov/naics/2007/index.html>

NAICS 6 Digit List: <http://www.census.gov/naics/2007/NAICO607.HTM>

### SIC Codes

 Standard Industrial Classification (SIC).

**INPUT ONLY ONE:**  
**Design Build:**  
**1522**  
**Quality Assurance:**  
**8711**

4 or 8 numeric digits

Only 20 allowed

The Standard Industrial Classification (SIC) coding system identifies what type of activity (e.g. Agriculture, mining, construction, manufacturing, etc.) your business performs as well as the type of product or service you offer. The government buyers will access the CCR to query those vendors with appropriate SIC to meet their procurement needs. Please refer to the [SIC Code Reference Web Site](#).

### Product Service Codes

Product Service Codes (PSC).

**NOT APPLICABLE**

4 alphanumeric digits

Only 10 allowed

Product Service Codes (PSC) are used to identify the products and services your company supplies to the government and are similar to Standard Industrial Classification (SIC) codes. FSC is used to identify products and PSC is used to identify services. For PSC Wizard, please refer to the [PSC Wizard](#).

### Federal Supply Classification Codes

Federal Supply Classification (FSC).

**NOT APPLICABLE**

4 alphanumeric digits

Only 10 allowed

Federal Supply Classification (FSC) are used to identify the products and services your company supplies to the government and are similar to Standard Industrial Classification (SIC) codes. FSC is used to identify products and PSC is used to identify services. For FSC Lookup, please refer to the [FSC Lookup For DLA FSC Handbook](#).

[Page Help](#)

**Save and Continue**



Validate/Save Data

# Financial Information Page

## Financial Information

[Page Help](#)

Missing or Invalid Data Required Data View-Only Data (Edits not allowed)

### Electronic Funds Transfer (EFT)

This content is optional for Non-U.S. Businesses.

Financial Institution:

ABA Routing Number:

**Optional**

Account Number:

Re-enter Account Number:

Account Type:  Checking  Savings

Lockbox Number:

### Automated Clearing House (ACH)

At least one method of contact must be entered for your financial institution unless you are a government organization or a Non-U.S. Business.

US Phone Number:

**Optional**

Non-US Phone Number:

FAX (US Only):

E-mail Address:

### Remittance Information

Address to mail check to if EFT is temporarily unavailable.

Copy address information to multiple contacts by clicking the [Create Contact Template] button and following the instructions.

Name:

Address Line 1:

Address Line 2:

City:

U.S. State or Canadian Province:

Province:  All countries other than USA or Canada.

Zip/Postal Code:

[U.S. Zip+4 Code Look-up](#)

Country:

**Can paste information from previous Contact Template, or create another Contact**

### Accounts Receivable Point of Contact

NOTE: All CCR Financial email correspondence will be directed to this person at this email address.

Copy address information to multiple contacts by clicking the [Create Contact Template] button and following the instructions.

Name:

E-mail Address:   
(e.g. email@bpn.gov)

U.S. Phone Number:

Telephone Extension:

Non-U.S. Phone Number:

Fax Number:

**Can paste information from previous Contact Template, or create another Contact**

### Credit Cards

Does the company accept credit cards as a method of payment?  Yes  No

**Save and Continue**

[Page Help](#)

# Points of Contact Page—Part 1

## Points of Contact (POC)

[Page Help](#)

Missing or Invalid Data Required Data View-Only Data (Edits not allowed)

### CCR POC (Registrant Name) Primary

The Registrant acknowledges that the information provided is current, accurate, and complete.  
NOTE: All CCR email correspondence will be directed to this person at this email address.

Copy address information to multiple contacts by clicking the [Create Contact Template] button and following the instructions.

Name:

E-mail Address:  
(e.g. email@bpn.gov)

U.S. Phone Number:

Telephone Extension:

Non-U.S. Phone Number:

Fax Number:

**Can paste information from previous Contact Template, or create another Contact**

### CCR POC Alternate

NOTE: All CCR email correspondence will be directed to this person at this email address.

Copy address information to multiple contacts by clicking the [Create Contact Template] button and following the instructions.

Name:

E-mail Address:  
(e.g. email@bpn.gov)

U.S. Phone Number:

Telephone Extension:

Non-U.S. Phone Number:

Fax Number:

**Can paste information from previous Contact Template, or create another Contact**

### Government Business Point of Contact - Primary

The person in the company responsible for marketing and sales with the government. This information will be publicly displayed on the CCR Search Web Site. All methods of contact are required if the Government Business Point of Contact is entered.

Copy address information to multiple contacts by clicking the [Create Contact Template] button and following the instructions.

Name:

E-mail Address:  
(e.g. email@bpn.gov)

Address Line 1:

Address Line 2:

City:

U.S. State or Canadian Province:

Province:  All countries other than USA or Canada.

Zip/Postal Code:

[U.S. Zip+4 Code Look-up](#)

Country:

U.S. Phone Number:

Telephone Extension:

Non-U.S. Phone Number:

Fax Number:

**Can paste information from previous Contact Template, or create another Contact**

### Government Business Point of Contact - Alternate

The person in the company responsible for marketing and sales with the government. This information will be publicly displayed on the CCR Search Web Site.

Copy address information to multiple contacts by clicking the [Create Contact Template] button and following the instructions.

Name:

E-mail Address:  
(e.g. email@bpn.gov)

Address Line 1:

Address Line 2:

City:

U.S. State or Canadian Province:

Province:  All countries other than USA or Canada.

Zip/Postal Code:

[U.S. Zip+4 Code Look-up](#)

Country:

U.S. Phone Number:

Telephone Extension:

Non-U.S. Phone Number:

Fax Number:

# Points of Contact Page—Part 2

## \* Electronic Business Point of Contact - Primary

The person in the company responsible for authorizing individual company personnel access into government electronic business systems [e.g. Electronic Document Access (EDA), Wide Area Work Flow (WAWF), etc.] This information will be publicly displayed on the CCR Inquiry Web Site.

Copy address information to multiple contacts by clicking the [Create Contact Template] button and following the instructions.

Name:

E-mail Address:   
(e.g. email@bpn.gov)

Address Line 1:

Address Line 2:

City:

U.S. State or Canadian Province:

Province:  All countries other than USA or Canada.

Zip/Postal Code:

[U.S. Zip+4 Code Look-up](#)

Country:

U.S. Phone Number:

Telephone Extension:

Non-U.S. Phone Number:

Fax Number:

**Can paste information from previous Contact Template, or create another Contact**

## \* Electronic Business Point of Contact - Alternate

This information will be publicly displayed on the CCR Inquiry Web Site.

Copy address information to multiple contacts by clicking the [Create Contact Template] button and following the instructions.

Name:

E-mail Address:   
(e.g. email@bpn.gov)

Address Line 1:

Address Line 2:

City:

U.S. State or Canadian Province:

Province:  All countries other than USA or Canada.

Zip/Postal Code:

[U.S. Zip+4 Code Look-up](#)

Country:

U.S. Phone Number:

Telephone Extension:

Non-U.S. Phone Number:

Fax Number:

### Marketing Partner Identification Number (MPIN)

\* MPIN:

**Create your own MPIN** that will be shared with authorized partner applications (e.g. Grants.gov, Online Representations and Certifications Application (ORCA), Past Performance Information Retrieval System (PPIRS), etc.).

The MPIN acts as your password in these other systems, and you should guard it as such.

The MPIN must be nine characters long and contain at least one letter, one number, and no spaces or special characters.

**Save and Continue**

[Page Help](#)

# Executive Compensation Page

Registration Status  
**New Registration**

Navigation Menu

|  |                                     |
|--|-------------------------------------|
| Required Information                   | <a href="#">Status</a>              |
| <a href="#">General Information</a>    | <input checked="" type="checkbox"/> |
| <a href="#">Corporate Information</a>  | <input checked="" type="checkbox"/> |
| <a href="#">Goods / Services</a>       | <input checked="" type="checkbox"/> |
| <a href="#">Financial</a>              | <input checked="" type="checkbox"/> |
| <a href="#">Points of Contact</a>      | <input checked="" type="checkbox"/> |
| <a href="#">Executive Compensation</a> | <input type="checkbox"/>            |
| <a href="#">Proceedings</a>            | <input type="checkbox"/>            |
| <a href="#">IRS Consent</a>            | <input type="checkbox"/>            |
| Optional Pages                         | <a href="#">Status</a>              |
| <a href="#">Optional Contacts</a>      | <input type="checkbox"/> NR         |
| <a href="#">EDI</a>                    | <input type="checkbox"/> NR         |
| <a href="#">Disaster Response</a>      | <input type="checkbox"/> NR         |
| <a href="#">DUNS +4</a>                | <input type="checkbox"/> NR         |
| D&B Monitoring                         | <a href="#">Status</a>              |
| <a href="#">D&amp;B Monitoring</a>     | <input checked="" type="checkbox"/> |

System Messages

## Executive Compensation

Missing or Invalid Data    Required Data    View-Only Data (Edits not allowed)

In your business or organization's previous fiscal year, did your business or organization (including parent organization, all branches, and all affiliates worldwide) receive (1) 80 percent or more of your annual gross revenues in U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements; and (2) \$25,000,000 or more in annual gross revenues from U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements?

Yes  No **SELECT YES OR NO**

Does the public have access to information about the compensation of the senior executives in your business or organization (including parent organization, all branches, and all affiliates worldwide) through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986?

Yes  No

### Compensation

Provide the following information for the five most highly compensated executives in your business or organization (including parent organization, all branches, and all affiliates worldwide):

| Name                 | Position Title       | Total Compensation Amount for the Entity's last complete fiscal year |
|----------------------|----------------------|--|
| <input type="text"/> | <input type="text"/> | \$0 <input type="text"/> \$XXX,XXX,XXX,XXX                           |
| <input type="text"/> | <input type="text"/> | \$0 <input type="text"/> \$XXX,XXX,XXX,XXX                           |
| <input type="text"/> | <input type="text"/> | \$0 <input type="text"/> \$XXX,XXX,XXX,XXX                           |
| <input type="text"/> | <input type="text"/> | \$0 <input type="text"/> \$XXX,XXX,XXX,XXX                           |
| <input type="text"/> | <input type="text"/> | \$0 <input type="text"/> \$XXX,XXX,XXX,XXX                           |

**Save and Continue** **Validate/Save Data**

# Proceedings Page

[tion](#) [Delete Registration](#) [View Registration](#) [Help](#) [Log Out](#)

## Proceedings

**Missing or Invalid Data** **Required Data** **View-Only Data (Edits not allowed)**

Does your business or organization (including parent organization, all branches, and all affiliates worldwide) have current active Federal contracts and/or grants with total value (including any exercised/unexercised options) greater than \$10,000,000?

Yes  No

**SELECT YES OR NO,  
probably NO**

Within the last five years, has your business or organization (including parent organization, all branches, and all affiliates worldwide) and/or any of its principals, in connection with the award to or performance by your business or organization of a Federal or State contract or grant, been involved in a

1. criminal proceeding resulting in a conviction or other acknowledgment of fault;
2. civil proceeding resulting in a finding of fault with a monetary fine, penalty, reimbursement, restitution, and/or damages greater than \$5,000, or other acknowledgment of fault; and/or
3. administrative proceeding resulting in a finding of fault with either a monetary fine or penalty greater than \$5,000 or reimbursement, restitution, or damages greater than \$100,000, or other acknowledgment of fault?

Yes  No

**SELECT YES OR NO**

### Proceeding Primary Point of Contact

Copy address information to multiple contacts by clicking the [Create Contact Template] button and following the instructions.

Create Contact Template

Paste Contact Template

Name:

E-mail Address:

(e.g. email@bpn.gov)

Address Line 1:

Address Line 2:

City:

U.S. State or

Canadian Province:

Province:

All countries other than USA or Canada.

Zip/Postal Code:

[U.S. Zip+4 Code Look-up](#)

Country:

U.S. Phone Number:

Telephone

Extension:

Non-U.S. Phone

Number:

Fax Number:

**If yes, paste  
information from  
previous Contact  
Template, or create  
another Contact**

### Proceeding Alternate Point of Contact

Copy address information to multiple contacts by clicking the [Create Contact Template] button and following the instructions.

Create Contact Template

Paste Contact Template

Name:

E-mail Address:

(e.g. email@bpn.gov)

Address Line 1:

Address Line 2:

City:

U.S. State or  
Canadian Province:

Province:

All countries other than USA or Canada.

Zip/Postal Code:

[U.S. Zip+4 Code Look-up](#)

Country:

U.S. Phone Number:

Telephone

Extension:

Non-U.S. Phone

Number:

Fax Number:

**Save and Continue**

Validate/Save Data

# Yes, Proceedings Exist

**\*** Within the last five years, has your business or organization (including parent organization, all branches, and all affiliates worldwide) and/or any of its principals, in connection with the award to or performance by your business or organization of a Federal or State contract or grant, been involved in a

1. criminal proceeding resulting in a conviction or other acknowledgment of fault;
2. civil proceeding resulting in a finding of fault with a monetary fine, penalty, reimbursement, restitution, and/or damages greater than \$5,000, or other acknowledgment of fault; and/or
3. administrative proceeding resulting in a finding of fault with either a monetary fine or penalty greater than \$5,000 or reimbursement, restitution, or damages greater than \$100,000, or other acknowledgment of fault?

Yes  No

## Proceedings

**Since you have answered yes to the above questions you must complete the following information: one detailed entry per proceeding, both a primary and alternate point of contact toward which additional questions may be directed.**

**Save and Continue**

Add New Proceeding

# Add New Proceeding

Proceeding

Date:  (MM/DD/YYYY)

Instrument:

State:

Instrument Number:

Type:

Disposition:

Description:

Up to 500 characters

Cancel Save

Save and Continue

## Select Instrument



Instrument:

- U.S. Federal issued contract
- U.S. Federal issued grant / assistance instrument
- State issued contract
- State issued grant

## Select Proceeding Type



Type:

- Administrative
- Criminal
- Civil

## Select Proceeding Disposition



Disposition:

- Conviction / Finding of Fault
- Other acknowledgment of fault

## Proceeding Added

### Proceedings

Since you have answered yes to the above questions you must complete the following information: one detailed entry per proceeding, both a primary and alternate point of contact toward which additional questions may be directed.

Add New Proceeding

| <u>Instrument Number</u>     | <u>Disposition Date</u> | <u>Edit</u>          | <u>Delete</u>          |
|------------------------------|-------------------------|----------------------|------------------------|
| <a href="#">789123890123</a> | 01/10/2009              | <a href="#">Edit</a> | <a href="#">Delete</a> |

# IRS Consent Page: Not Applicable for International Organizations

## CONSENT TO DISCLOSURE OF TAX INFORMATION

[Page Help](#)

I hereby authorize the Internal Revenue Service (IRS) to validate that the Legal Business Name and Taxpayer Identification Number (TIN) (Employer Identification Number or Social Security Number) provided by the registrant matches or does not match the name and/or name control and TIN in the files of the IRS for the most current tax year reported.

Pursuant to 26 U.S.C. 6103(c), I hereby authorize the Internal Revenue Service (IRS) to disclose to the officers and employees of the Central Contractor Registration (CCR) Program Office whether the name and/or name control and TIN provided in connection with this registration is the TIN maintained in IRS files for **DAVIS AIRCRAFT PRODUCTS CO., INC.** for the most current tax year reported. I recognize that this validated TIN will reside on the CCR and be accessible to Federal Government procurement officials and other government personnel performing managerial review and oversight, for use in all governmental business activities including tax reporting requirements and debt collection.

For questions about your EIN, please call the IRS at 1-866-255-0654. For questions about your SSN, please call the Social Security Administration at 1-800-772-1213. In addition by providing the following information, I certify that I have the authority to execute this consent for the disclosure of **this return information** on behalf of the registrant.

 Missing or Invalid Data     Required Data     View-Only Data (Edits not allowed)

### TIN Consent

 Taxpayer Name:

 Taxpayer Identification Number (TIN):  See above note for IRS definition

 Taxpayer Street Address 1:

 Taxpayer Street Address 2:

 Taxpayer City:

 Taxpayer State:

 Taxpayer Zip+4/Postal Code:

 Taxpayer Country:

 Type of Tax:

 Tax Year (insert most recent tax year):

 Name of Individual Executing Consent:

 Title of Individual Executing Consent:

 Signature:  Enter your MPIN here

Your MPIN can be found at the bottom of the [Points of Contact](#) page.

 Date:

[Page Help](#)

Validate/Save Data

Save and Continue

# Successful Registration Finish

## Registration Complete

DUNS: 001666619

Date: 7/27/2009

[Send To Printer](#)

NOTE: If you would like a print your entire registration for your records, please click on View Registration in the menu bar at the top of the page and then click on "Send to Printer".

Submission of offers on solicitations requires Representations and Certifications. Please allow 48 hours for your new CCR record to become effective and then visit the Online Representations and Certifications Application (ORCA) at <HTTPS://ORCA.BPN.GOV> to enter the information electronically.

**You have successfully finished your CCR Registration!!!**

All of your CCR data has been saved and is now being processed, which could take 24-48 hours. If you want to fill out the optional information, or continue to make changes to your CCR profile, please use the [Registration Menu] located on the left of your screen.



**THIS COMPLETES  
YOUR  
REGISTRATION**

For Official Use Only.